POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
MARCH 18, 2010 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

1. Rupert Elementary School Writing Awards – Mr. Moyer

REPORTS

1. Sunshine Law – Mr. Kalis

PRESENTATIONS

None

COMMUNICATIONS

None

APPROVAL OF MINUTES

1. Approval of the Committee of the Whole meeting held on February 4, 2010.
2. Approval of the Special Board meeting held February 8, 2010.
3. Approval of the Regular Board meeting held on February 18, 2010.
4. Approval of the Committee of the Whole meeting held on March 4, 2010

LIST OF BILLS – Mrs. Zahora

TREASURER'S REPORT – Mrs. Zahora

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to G are consent topics.
Items H through K are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/terminations:

a. Classified

(1) Heather Raugh, Substitute Secretary, Administration Building, resignation effective February 22, 2010, employed since January 26, 2009.

(2) Kristyn McAghon, Occupational Therapist, Administration Annex, resignation effective March 15, 2010, employed since May 31, 2006.

(3) Suzanne Doyle, Classroom Assistant, Pottstown High School, resignation for purposes of retirement effective February 21, 2010, employed since August 21, 2008.

(4) Karen Kozak, Food Service Secretary, Pottstown High School, resignation for purposes of retirement effective July 15, 2010, employed since April 27, 1981.

(5) Barbara Bainbridge, part-time Housekeeper, Playground Aide and Substitute Breakfast Aide, Franklin Elementary School, resignation for purposes of retirement effective February 20, 2010, employed since April 3, 1995.

(6) Arlene Keller, part-time Van Driver, Administration Building, resignation for purposes of retirement effective June 30, 2010, employed since August 16, 1998.

b. Substitute

(1) Carly Herrlinger, Per-diem Substitute Teacher, resignation effective January 12, 2010, employed since February 3, 2009.

c. Co-Curricular

(1) Christine McGrann, Band Front Instructor, Pottstown Middle School, resignation effective last day of the 2009-2010 school year, employed in this position since July 1, 2004.

d. Act 93

(1) Augustus "Bud" Heller, Food Service Director, Pottstown High School, resignation for purposes of retirement effective June 18, 2010, employed since November 13, 1985.

(2) Marguerite Grim, Head School Nurse and Middle School Nurse, Pottstown Middle School, resignation for purposes of retirement, effective June 30, 2010, employed since September 9, 1974.

2. Leaves

The Superintendent recommends the Board approve the following leaves of absence:

a. Act 93

(1) Lori Hoch, Principal, Lincoln Elementary School, request for leave of absence covered by the Family Medical Leave Act, effective March 1, 2010 through March 14, 2010.

b. Professional

Jennifer Mitchell-Winterbottom, Teacher, Pottstown Middle School, request for leave of absence covered by the Family Medical Leave Act, effective approximately May 4, 2010 through the end of the 2009-2010 school year.

c. Classified

(1) Stacey Oldham, Classroom Assistant, Franklin Elementary School, request for leave of absence covered by the Family Medical Leave Act, effective approximately April 7, 2010 through the end of the 2009-2010 school year.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

a. Professional

(2) Kelli Wolfel, Instructional Coach, Barth Elementary School, will temporarily assume the duties of Acting Principal, Lincoln Elementary School, effective March 1, 2010 through March 15, 2010 at an additional rate of $67.62/day, coverage for Lori Hoch.

b. Classified

(1) Karen Shaner, Grant Analyst, Administration Building, in addition to her current responsibilities will temporarily assume the duties of Payroll Coordinator, effective February 16, 2010, compensation at $75/day above her current rate of pay. Addition of duties will remain in effect until a replacement Payroll Coordinator is hired.

(2) Raymond Cimino, in addition to his current position as Substitute Custodian/Housekeeper, will also assume the role of Substitute Cafeteria Proctor, compensation per support staff guidelines, effective March 5, 2010.

(3) Carol Bender, in addition to her current position as Cafeteria Substitute, will also assume the role of Substitute Cafeteria Proctor, $15.35/hour, effective March 16, 2010 through the end of the 2009-2010 school year, partial coverage for Shirley Schultz.

(4) Elizabeth Bonson, from part-time Cafeteria Worker at Pottstown High School to part-time Cafeteria Worker at Pottstown Middle School, $11.43/hour, effective March 22, 2010, replaces Geraldine Battle.

(5) Vanessa Cronin, from Cafeteria Substitute to part-time Cafeteria Worker, Pottstown High School, $11.21/hour, replaces Elizabeth Bonson.

c. Substitute

(1) Jeremiah Motley, from Per-Diem Substitute Teacher to Extended Per-Diem Substitute Teacher, $115/day, effective March 15, 2010 through TBD, coverage for Sara Miller.

(2) Steve Burdan, from Per-Diem Substitute Teacher to Extended Per-Diem Substitute Teacher, $115/day, effective March 4, 2010 through TBD, coverage for Amy Williams.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Classified

(1) Krista Hillegass-Benfield, Intervention Assistant paid through EAP funds, Rupert Elementary School, $13.65/hour, 18 hours per week, effective February 23, 2010. She will also assume the following roles: Per-Diem Substitute Teacher, effective February 23, 2010 in accordance with Board Policy 3920, Substitute Classroom Assistant, $13.65/hr, effective February 23, 2010.

(2) Crystal McClure, Student Mentor funded by Project 720, Pottstown High School, effective February 22, 2010, $20/hour, approximately 20 hours per week, replaces Marianne Croft.

(3) Melissa Helmick, Substitute Cafeteria Proctor, Barth Elementary School, $14.14/hour, effective March 16, 2010 through the end of the 2009-2010 school year, partial coverage for Shirley Schultz.

b. Substitute

(1) Mandy Poole, Extended Per-Diem Substitute Teacher, Edgewood Elementary School, effective February 22, 2010 through the end of the 2009-2010 school year, $115/day, coverage for Robin Wagar. She will also assume the role Substitute Classroom Assistant, $13.65/hr, effective February 22, 2010.

(2) Victoria Dransoff, Special Substitute Teacher, $100/day, effective March 16, 2010. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective March 16, 2010.

(3) Debra Bishop, Extended Per-Diem Substitute Social Worker, Administration Annex, effective March 29, 2010 through TBD, $115/day, coverage for Holly Lee.

(4) Felicia George, Per-Diem Substitute Teacher, effective March 16, 2010, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective March 16, 2010.

(5) Todd Carey, Per-Diem Substitute Teacher, effective March 16, 2010, in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective March 16, 2010.

(6) Donald Reilly, Jr., Per-Diem Substitute Teacher, effective March 16, 2010, in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective March 16, 2010.

(7) Randy Mileto, Per-Diem Substitute Teacher, effective March 16, 2010, in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective March 16, 2010.

c. Continuation of Homebound Instruction, $29/hour

(1) LeeAnn McCullough Pottstown High School, continuation of homebound instruction from March 4, 2010 through March 19, 2010, assignment not to exceed 2 ½ hours per week.

(2) LeeAnn McCullough Pottstown High School, homebound instruction from April 26, 2010 through the end of the 2009-2010 school year, assignment not to exceed 5 hours per week.

d. Additions/Changes to the Co-curricular List for 09-10

HS	Junior Varsity/Assistant Baseball Coach	Steve Burdan	Level 1	$2374.00

e. Additions to the Pottstown Middle School-After School Tutoring Program List (All salaries paid through the 21st Century Community Learning Center Grant)

First Name	Last Name	Position	Building	Rate
Storm	Wilson	Tutor/21st Century	Pottstown Middle School	$29/hr.

f. Compensation for Missed Planning Time
$23 per period, for the 09-10 school year

Debra	Mann	Lincoln Elementary School	1 missed planning period	$23.00

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Support Staff

Name	Building	Amount
Kathy Perry	Administration Building	$940.00

b. Act 93

Name	Building	Amount
Pamela Bateson	Administration Annex	$1920.00

6. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave for retirement:

a. Support Staff

(1) Frank Dorkoskie, in accordance with Support Staff guidelines, $1,932.40. This is for 48.31 accumulated sick days at $40.00 per day.

b. Professional

(1) Dawn Rosenberry, in accordance with the Professional Agreement, 5,420.00. This is for 135.50 accumulated sick days at $40 per day.

7. Reclassification of Position

The Superintendent recommends the Board approve the reclassification of the Payroll Coordinator position to an Administrative Payroll Clerk position. Hourly rate will decrease from $18.23/hour to $15.07/hour.

B. CONTRACT FOR FAIRMONT VENTURES – Dr. Sparagana – EXHIBIT 1

The Superintendent recommends the Board approve a contract with Fairmont Ventures to assist in the planning and preparation of a competitive application for grant funding available through the American Recovery and Reinvestment Act and to facilitate the process through which the PEAK initiative will develop its course for the next three years, as listed in Exhibit 1.

C. 2010 CANDIDATES FOR ALUMNI HONOR ROLL – Mr. Krem – EXHIBIT 2

The Superintendent recommends the Board approve the 2010 candidates for the Alumni Honor Roll, as listed in Exhibit 2.

D. PROFESSIONAL LEAVES – Dr. Lindley

The Superintendent recommends the Board approve the following professional leaves:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Sr. High Lincoln Franklin	Andrew Denise Aaron	Bachman Leschak Torrence	CFF Coach Boot Camp	King of Prussia, PA	3/16/10 – 3/17/10	Funded by PDE through CFF Grant
Franklin	Mia Karen Aaron	DiPaolo Neitz Torrence	PAFPC Conference	Hershey, PA	3/21/10 – 3/22/10	Approx. cost to district $357.00 for meals & transportation. Step by Step paying for all other expenses.
Lincoln	Lori Kristin Stacey Denise - replacing Karen Shaner	Hoch Lafferty VanDruff Leschak	PAFPC Conference	Hershey, PA	3/21/10 - 3/24/10 3/22/10 – 3/24/10	**Approx. cost to district $1060. pd. by Title I** -Trans. $180. - Meals 280. - Subs 600. Step by Step paying for: - (3) Reg. $1080. - (2) Rooms $ 893.
Sr. High	Diane	Fox	Technology Student Association (TSA) – Conference	Seven Springs, PA	4/14/10 – 4/16/10	Approx. cost to district $300.00 for subs. All other costs paid by participant.

E. FIELD TRIPS – Dr. Lindley

The Superintendent recommends the Board approve the following field trips:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
3-7 HS students	PHSSL State Championships	Susquehanna Univ., Sellinsgrove, PA	3/12/10 – 3/13/10	$30.00	Sub $100 Transportation $100	Joe Perrone and Chris Ann Golden
104 HS students	Walt Disney World Performance	Orlando, FL	12/9/10 – 12/13/10	$864.00		Michael Vought plus 10 adults
8 HS students	College & Classroom Visitations: -Ethics & Technology - Architecture, & others	University of Maryland, College Park, MD University of Virginia Charlottesville, VA	3/30/10 – 4/1/10	$175.00		Greg Troutman & Terri Schmidt (parent)
2 HS Students	District 1 Regional Wrestling Tournament	Council Rock North, Newtown, PA	3/5/10-3/6/10	N/A	Lodging- $218.00 Meals – 160.00 Transport - 175.00 Funded by the Athletic Dept.	Eric Dusko & John Armato
4 HS Students	International DECA Competition	Louisville, KY	4/23/10 – 4/28/10	N/A	Subs $400.00 Lodging 1560.00 Registration 483.00 Transport. 2223.00 Meals 1200.00 Total Not to Exceed $5866.00	Kevin Pascal & Mrs. Megan Delena
2 HS Students	District 1 State Wrestling Tournament	Hershey, PA	3/10/10-3/13/10	$0.00	Lodging- $718.98 Meals – 400.00 Transport. - 150.00 Funded by the Athletic Dept.	Eric Dusko and John Armato

F. REAL ESTATE TAX EXONERATION

The Superintendent recommends the following Resolution be adopted by the Board:

WHEREAS, Linda S. Adams, Substitute Tax Collector for the Pottstown School District, has submitted a list of properties liened for school taxes amounting to $2,035,579.38 plus penalties of $203,558.28, totaling $2,229,184.30 for the original 2009 Real Estate Tax Duplicate.

NOW, THEREFORE, BE IT RESOLVED, that the Substitute Tax Collector be and is hereby exonerated of and from said tax liability for the collection thereof, but no exoneration for the respected taxables is intended or affected by this action.

BE IT FURTHER RESOLVED, that the Substitute Tax Collector file the required reports and information with Portnoff and Associates so that the liens against these properties be properly reported.

G. BID AWARDS – Mrs. Adams

The Superintendent recommends the Board approve the following bid awards:

1. First Aid Athletic Supplies – EXHIBIT 3
2. First Aid General Supplies – EXHIBIT 4

NON-CONSENT

H. TAPING/RECORDING BOARD MEETINGS – Mrs. Pargeon

The Community Relations Committee recommends the Board direct administration to investigate recording Board meetings for viewing on the website.

I. REYNOLDS ENERGY SERVICE PROPOSAL – Mr. Hartman – EXHIBIT 5

The Facilities Committee recommends the Board accept the proposal from Reynolds Energy Service to perform an energy audit at the Middle School and High School for $19,935 funded through savings resulting from the audit, as listed on Exhibit 5.

HEARINGS FROM THE PATRONS (limited to Item I only)

The Facilities Committee recommends the Board accept the proposal from Reynolds Energy Service to perform an energy audit at the Middle School and High School for $19,935 funded through savings resulting from the audit.

J. MOTION TO SEEK FUNDS THROUGH THE QUALIFIED SCHOOL CONSTRUCTION BOND PROGRAM – Mr. Hylton

The Neighborhood Schools Committee recommends the district apply for funding through the Qualified School Construction Bond Program administered by the Pennsylvania Department of Education. The district shall seek funding in separate applications for the Barth, Lincoln, Franklin, Edgewood and Rupert elementary schools for the projects outlined in the Crabtree Rohrbaugh spreadsheet distributed at the Neighborhood Schools Committee meeting March 10, 2010, and described by Doug Rohrbaugh at that meeting, for up to $14 million total. The applications shall be submitted prior to April 1, 2010.

HEARINGS FROM THE PATRONS (limited to Item J only)

The Neighborhood Schools Committee recommends the district apply for funding through the Qualified School Construction Bond Program administered by the Pennsylvania Department of Education.

K. FACILITIES COMMITTEE MOTION – Mrs. Weand

Mrs. Weand's motion to have the President of the Pottstown School Board, Mr. Huss, direct the Facilities Committee and its chairman Robert Hartman to perform their due diligence on all activities and issues concerning building construction, reconfigurations, maintenance, repairs and renovations for the Pottstown School District as of this date March 4, 2010 until further notice. This motion is intended to enforce established policy for the Pottstown School District. All activities regarding building construction, reconfigurations, maintenance, repairs, and renovations for the Pottstown School District will have to be discussed and passed through the Facilities Committee before any vote can be made by the entire board to perform the building activities described above.

HEARINGS FROM THE PATRONS (limited to Item K only)

All activities regarding building construction, reconfigurations, maintenance, repairs, and renovations for the Pottstown School District will have to be discussed and passed through the Facilities Committee before any vote can be made by the entire board to perform the building activities.

UNFINISHED BUSINESS

1. Policy 5900: Interscholastic Athletics and Co-Curricular Activities for Pottstown High School and Pottstown Middle School – Dr. Lindley

2. Policy 5910: Co-Curricular Awards and Recognition for Co-Curricular Participation – Dr. Lindley

3. Policy Committee to review allowing Hearings from Patrons of the Schools at all Board meetings – Polly Weand

NEW BUSINESS

None

INFORMATION

1. Policy 201: Admission of Students
2. Technology Update: February 2010 – Mrs. Wolfe
3. Spotlighting Pottstown School District Program – Mr. Armato
4. Website Report: February 2010 – Ms. Schade
5. Monthly Meeting Schedule: April 2010 – Mrs. Adams
6. PEAK Update: March 2010 – Mrs. Rieck

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT