POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
NOVEMBER 19, 2009 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

None

SPECIAL REPORTS

1. Act 93 Board Report: Buildings/Grounds – Mr. Angstadt
2. Act 93 Board Report: Transportation/Communications – Ms. Schade

PRESENTATIONS

1. Pottstown Middle School Bell Choir
2. PSBA Award – Mr. Krem

COMMUNICATIONS

None

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL/POTENTIAL LITIGATION

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Meeting held on October 15, 2009.
2. Approval of the minutes of the Committee of the Whole Meeting held on November 5, 2009.

LIST OF BILLS – Mr. Huss

TREASURER'S REPORT

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board

(Items A to G are consent topics.
Items H to I are additional topics for Board consideration.)

A. PERSONNEL – Dr. Sparagana

1. Resignations/Termination

The Superintendent recommends the Board approve the following resignations/termination:

a. Act 93

(1) Jessica Heffner, Supervisor of Human Resources, resignation effective January 4, 2010, employed since February 2, 2006.

(2) Jeffrey White, Director of Co-Curricular Activities, termination effective November 19, 2009, employed since September 10, 2007.

b. Professional

(1) Dawn Smith Rosenberry, Teacher, Rupert Elementary School, resignation for purpose of retirement effective February 26, 2010, employed since September 6, 1977.

(2) Aileen Hower, Teacher, Pottstown High School, resignation effective January 4, 2010, employed since August 25, 2009.

(3) Joseph Paul Fitz-Patrick, JROTC Instructor, Pottstown High School, resignation effective December 31, 2009, employed since August 9, 2000.

c. Substitute Teacher

(1) Stuart Schwarzer, Per-Diem Substitute Teacher, termination effective October 16, 2009, employed since March 4, 2008.

d. Classified

(1) Kristine Yonas, Licensed Practical Nurse, Administration Annex, resignation effective December 11, 2009, employed since September 6, 2005.

(2) Jason Walker, part-time Housekeeper, Edgewood Elementary School, termination effective November 5, 2009, employed since April 17, 2007.

e. Co-Curricular

(1) Jennifer Mullen, Pottstown Middle School, Assistant Field Hockey Coach, resignation effective June 30, 2009, employed since September 3, 2008.

2. Leaves

The Superintendent recommends the Board approve the following leaves of absence:

a. Professional

(1) Natalie Pileggi, Teacher, Rupert Elementary School, request for childrearing leave of absence, effective November 5, 2009 through January 4, 2010.

b. Classified

(1) Emily Baddely, Pre-K Coach, Administration Building, request for intermittent leave of absence, covered by the Family Medical Leave Act, effective October 21, 2009 through TBD.

(2) Barbara Bainbridge, Housekeeper, Franklin Elementary School, request for leave of absence covered by the Family Medical Leave Act from October 13, 2009 through TBD.

(3) Gina Griffin, Classroom Assistant, Pottstown Middle School, request for leave of absence covered by the Family Medical Leave Act from October 27, 2009 through TBD.

(4) Shirley Schultz, part-time Breakfast and Playground Aide, Barth Elementary School, request for medical leave of absence from December 8, 2009 through TBD.

3. Changes in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

a. Substitute Teachers

(1) Kellie Lupacckino, from Special Substitute Teacher to Per-Diem Substitute Teacher in accordance with Board Policy 3920, effective November 6, 2009. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective November 6, 2009.

(2) Emily Schlear, in addition to her current position as Title I Assistant, will also assume the role of Per-Diem Substitute Teacher in accordance with Board Policy 3920 effective October 23, 2009.

b. Classified

(1) Carol Bender, in addition to her current position as Substitute Food Service Worker, will also assume the role of Substitute Housekeeper, $11.92/hour, effective October 19, 2009.

(2) Ann Marie Gruenling, Registered Nurse at Rupert Elementary School, will temporarily assume the role of School Nurse at Pottstown Middle School, effective October 19, 2009, $200/day, coverage for Marge Grim, end date TBD. She will return to her position at Rupert Elementary when Ms. Grim returns from FMLA.

(3) Caren Bean, in addition to her current position as Summer Cleaning Employee, will also assume the role of Substitute Custodian, $11.92/hour, effective November 2, 2009.

(4) Jennifer Dixon, in addition to her current position as Substitute Teacher, will also assume the role of full-time Classroom Assistant at Edgewood Elementary School, $13.65/hour, effective November 2, 2009, replaces Eileen Strunack.

(5) Kimberly Retner, from part-time Housekeeper at Edgewood Elementary School to Substitute Housekeeper, $11.92/hour, effective November 9, 2009.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Substitute Teachers

(1) Jeremiah Motley, Per-Diem Substitute Teacher, effective October 26, 2009 in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective October 26, 2009.

(2) Jessica Denkowski, Per-Diem Substitute Teacher, effective October 20, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective October 20, 2009.

(3) Kristen Schlichter, Per-Diem Substitute Teacher, effective October 14, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective October 14, 2009.

(4) Jordan Troyan, Per-Diem Substitute Teacher, effective October 14, 2009 in accordance with Board Policy 3920. He will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective October 14, 2009.

(5) Lisa Rand, Per-Diem Substitute Teacher, effective October 14, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective October 14, 2009.

(6) Laura Lee Kunka, Extended Per-Diem Substitute Teacher, Rupert Elementary School, effective November 2, 2009 through December 31, 2009, coverage for Rebecca Wyatt, $115/day.

b. Classified

(1) Nicole LaForest, Classroom Assistant at Edgewood Elementary School, $13.65/hr, effective October 19, 2009, replaces M. McIlwain.

(2) Patrick McMahon, Substitute Custodian/Housekeeper, $11.92/hr, effective November 3, 2009.

(3) Amber Krause, Substitute Nurse, effective November 9, 2009, in accordance with Board Policy 3920.

c. Additions to the Pottstown Elementary Schools-After School Tutoring Program List

All salaries paid through the 21st Century Community Learning Center Grant

Patricia	Boyer	Tutor/21st Century	All Buildings	$29/hr.
Aileen	Campbell	Tutor/21st Century	All Buildings	$29/hr.
Kacie	Zipay	Tutor/21st Century	All Buildings	$29/hr.
Rosalia (Mimi)	Hunter	Tutor/21st Century	Lincoln Elementary School	$29/hr.
Stacey	Foster	Tutor/21st Century	Edgewood Elementary School	$29/hr.
Judith	Friend	Tutor/21st Century	Edgewood Elementary School	$29/hr.

d. Additions to Pottstown Middle School Learning Center-After School Program

All salaries paid through the 21st Century Community Learning Center Grant

Aliceclair Faust	Learning Center Teacher	Pottstown Middle School	$29/hour
Michael Freed	Learning Center Teacher	Pottstown Middle School	$29/hour
Regina Collins	Learning Center Substitute Teacher	Pottstown Middle School	$29/hour
Vicki Mutter	Learning Center Classroom Assistant	Pottstown Middle School	$13.19/hour

e. Additions to Pottstown High School Learning Center-After School Program

All salaries paid through the 21st Century Community Learning Center Grant

Janice Bobst	Learning Center Classroom Assistant	Pottstown Middle School	$13.19 hour

f. Homebound Instruction, 29/hour

(1) Theresa Dundon, Pottstown High School, second assignment, from October 28, 2009 through December 4, 2009, assignment not to exceed 5 hours per week.

(2) Erin Logan, Pottstown Middle School, from November 5, 2009 through November 23, 2009, assignment not to exceed 5 hours per week.

(3) Jennifer Mitchell-Winterbottom Pottstown Middle School, from November 16, 2009 through June 17, 2010, assignment not to exceed 5 hours per week.

g. Additions to the First Presbyterian After-School Club:

All salaries paid through the First Presbyterian Church Grant

Hayley Mutter	Art Tutor	$29/hour

h. District Pupil Services Staffing:

(1) Theresa Dundon, Special Education Teacher, Pottstown High School, Support Services for Special Education student, $29.00/hr, not to exceed 2 hours per week, effective October 28, 2009 through the end of the 2009-2010 school year.

i. Changes to the Co-Curricular List for 09-10:

MS	Assistant Field Hockey Coach	Natalie Wright	Level 1	$1425.00

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Act 93 Staff

Name	Building	Amount
Pamela Bateson	Administration Annex	$1920.00

6. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave, all payments effective September 30, 2009:

(1) Dereth Hicks, in accordance with the Professional Agreement, $4,440.00. This is for 111 accumulated sick days at $40.00 per day.

7. Horizontal Salary Movement:
(note: SPE Column denotes salaries that receive the $400 Special Education Stipend in addition to their base salary)

First Name	Last Name	Building	from	old salary	to	step	new salary	SPE
Marie	Anders	Edgewood	B+15	$45,457	M	5.11	$47,148	
Leslie	Bauer	PMS	B	$43,921	M	3.00	$46,184	+$400
Calista	Boyer	Edgewood	M+15	$50,115	M+30	6.78	$54,484	
Scott	Braunsberg	PHS	M+15	$61,909	M+30	13.00	$70,024	
Cathleen	Emerick	Lincoln	B+15	$46,519	M	6.99	$48,140	+$400
Aliceclair	Faust	PMS	B+15	$61,502	M	14.40	$68,180	
Treena	Ferguson	Edgewood	M+15	$63,534	M+30	13.27	$71,427	
Anne	Frederick	Franklin	B	$43,335	B+15	1.00	$43,957	
Bernard	Gallagher	PMS	M	$58,681	M+15	13.00	$61,909	
Jennifer	Groff	Lincoln	B	$46,610	B+15	8.83	$47,752	
Benjamin	Hayes	PMS	B	$44,473	B+15	4.50	$45,176	
Lori	Hoshaw	Lincoln	B+15	$47,459	M	8.41	$49,351	
Sally	Jenkins	Lincoln	B+15	$44,209	M	2.00	$45,796	
Denise	Kuleski	PMS	M	$49,929	M+30	9.00	$58,876	
Mary Ellen	Lammey	Barth	M+15	$50,235	M+30	7.00	$54,917	
Karen	Lawler	Franklin	B+15	$58,515	M	14.00	$64,953	
Denise	Leschak	Lincoln	M	$52,750	M+30	11.00	$62,803	
Debra	Mann	Lincoln	M+15	$61,909	M+30	13.00	$70,024	
Tom	Medvetz	Barth	B+15	$49,169	M	10.00	$51,248	
Sara	Miller	PHS	M	$49,841	M+30	8.91	$58,699	
Kelly	Mooney	Lincoln	M	$82,549	M+15	17.28	$85,184	
Tracy	Pasquale	Edgewood	M	$48,145	M+15	7.00	$50,235	
Rosemary	Phillips	PHS	B+15	$43,957	M	0.46	$45,485	+$400
Natalie	Pileggi	Rupert	M	$48,949	M+15	8.00	$50,811	
Anita	Scaltrito	PMS	M	$47,092	M+15	5.00	$49,158	
Desiree	Schwoyer	PMS	B	$44,939	B+15	5.51	$45,679	
Bonnie	Trainer	Lincoln	M	$82,549	M+15	21.00	$85,184	
Meghan	Walsh	Edgewood	B	$43,335	B+15	0.53	$43,957	+$400

8. Approval of Tenure/Professional Contract:

First Name	Last Name	Building	Effective Date
Michael	DiDonato	Barth	08/25/2009
Jill	Rinewalt (Pinder)	Barth	08/25/2009
Laura	Schneck	Barth	08/25/2009
Nick	Odagis	Franklin	08/25/2009
Elizabeth	Haring	Lincoln	08/25/2009
Michael	Koman	Lincoln	08/25/2009
Kristen	Lafferty (Hoffmaster)	Lincoln	08/25/2009
Mandy	Wampole	Lincoln	08/25/2009
Stacey	Bauman	Rupert	08/25/2009
Lisa	Kolb	Rupert	08/25/2009
Susanne	Swanson	Rupert	08/25/2009
Shannon	Wagner	Rupert	08/25/2009
Amy	Gazzillo	PMS	08/25/2009
William	Gumby	PMS	08/25/2009
Benjamin	Hayes	PMS	08/25/2009
David	Kemper	PMS	08/25/2009
Ryan	Regensburg	PMS	08/25/2009
Erica	Testa	PMS	08/25/2009
Julie	Voelker (Snyder)	PMS	08/25/2009
Kimberly	Budner	PHS	08/25/2009
Corby	Drone	PHS	08/25/2009
George	Lorenson, Jr.	PHS	08/25/2009
Kevin	Pascal	PHS	08/25/2009
Jaclyn	Harner	PHS	08/25/2009

B. JOB DESCRIPTIONS

1. Rescission of Job Descriptions

The Superintendent recommends the Board rescind the following job descriptions as listed in Exhibit 1:

a. Assistant Superintendent, 03/11/1992
b. Assistant Superintendent for Curriculum and Staff Development, 10/11/2000
c. Assistant Superintendent for Personnel and Secondary Education, 10/11/2000
d. Supervisor of Federal Programs, Language Arts, and Instruction 04/10/2002
e. Coordinator of Elementary Education, 09/13/1995
f. Business Administrator, 01/09/1980
g. Director of Special Education, 04/08/1992
h. Director of Pupil Services, 06/21/01

i. Supervisor of Special Education (Elementary), 03/08/2000
j. Supervisor of Special Education (Secondary), 03/08/2000
k. Head School Nurse (Class I), 10/08/1997
l. Elementary Principal, 06/08/1983
m. Middle School Principal, 01/13/1999
n. Assistant Principal, Middle School, 05/11/1988
o. Senor High School Principal, 02/10/1999
p. Assistant Principal, Senior High School, 05/14/1997
q. Coordinator of Career Services, 11/10/1993
r. Director of Co-Curricular Activities, 02/14/2001
s. Director of Food Services, 02/08/1989
t. District Grounds Crew Foreman, 05/14/1997
u. Coordinator of Safe and Drug Free Schools and Community Programs, 02/10/1999

2. Adoption of Job Descriptions

The Superintendent recommends the Board approve the following job descriptions as listed in Exhibit 2:

a. Superintendent 08/2009
b. Assistant Superintendent 08/2009
c. Director of Education and Human Resources 08/2009
d. Business Administrator 08/2009
e. Director of Development and Executive Director of PIPPS 08/2009
f. Director of Special Education and Student Services 08/2009
g. Supervisor of Elementary and Secondary Special Education 08/2009
h. Supervisor of Curriculum and Instruction 08/2009
i. Head School Nurse 08/2009
j. Director of Technology 08/2009
k. Elementary School Principal 08/2009
l. Middle School Principal 08/2009
m. Middle School Assistant Principal 08/2009
n. High School Principal 08/2009
o. High School Assistant Principal 08/2009
p. Director of Career and Technical Education 08/2009
q. Director of Co-Curricular Activities 08/2009
r. Supervisor of Human Resources 08/2009
s. Assistant Business Administrator 08/2009
t. Director of Food Service 08/2009
u. Supervisor of Buildings and Grounds 08/2009
v. Transportation Supervisor/Communications Coordinator 08/2009

C. PROFESSIONAL LEAVE – Dr. Lindley

The Superintendent recommends the Board approve the following professional leave:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Elementary Building	3 Instructional Coaches to be named.		Using the Standards Aligned System to Ensure 21st Century & Learning Institute	Hershey, PA	12/7/09 – 12/10/09	PDE to pay hotel, & lunches. District to pay approx. $300 for evening meals & mileage.
Admin	Emily	Baddeley	PBS Coach Training	Harrisburg, PA	12/9/09 – 12/10/09	No cost to the district, funded by the PBS Grant

D. FIELD TRIP – Dr. Lindley

The Superintendent recommends the Board approve the following field trip:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
17	National Cheer Competition (Same as last year)	Myrtle Beach, SC	3/18/10 – 3/22/10	$420.00	None	Amie Ward, Dave Woodley, Patty Mauger

E. SUBSTITUTE TAX COLLECTOR APPOINTMENT RESOLUTION – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board approve a Resolution appointing the Business Administrator as Substitute Tax Collector for the Pottstown School District, as listed on Exhibit 3.

F. CONTRACTS – Mrs. Adams

The Superintendent recommends the Board approve the following contracts:

1. Memorandum of Understanding: Montgomery Early Learning Centers – EXHIBIT 4

2. Memorandum of Understanding: Family Services of Montgomery County – EXHIBIT 5

3. KidsPeace National Centers – EXHIBIT 6

G. BID SCHEDULE – Mrs. Adams – EXHIBIT 7

The Superintendent recommends the Board authorize the Secretary to advertise bids for the following:

1.	Custodial Supplies	1/19/2010
2.	General Supplies	1/26/2010
3.	First Aid Athletics Supplies	2/02/2010
4.	First Aid General Supplies	2/09/2010
5.	Fall Sports Supplies & Equipment	3/16/2010
6.	Physical Education Supplies & Equipment	3/23/2010
7.	Cafeteria Supplies	4/13/2010
8.	Winter Sports Supplies & Equipment	4/20/2010
9.	Spring Sports Supplies & Equipment	5/11/2010

NON-CONSENT

H. AGREEMENT FOR JOINT PURCHASING OF PRESCRIPTION DRUG BENEFITS – Mrs. Adams – EXHIBIT 8

The Superintendent recommends the Board approve the Agreement for Joint Purchasing of Prescription Drug Benefits, as listed on Exhibit 8.

I. ULI RESOLUTION – Mrs. Zahora – EXHIBIT 9

The Superintendent recommends the Board approve the Resolution in support of the ULI recommendations, as listed on Exhibit 9.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Request for Information from Mr. Hylton – Mr. Edwards/Mrs. Pargeon

INFORMATION

1. Website Report – Mr. Armato
2. Conference Report – Dr. Lindley
3. Monthly Meeting Schedule: December 2009 – Mrs. Adams
4. PEAK Update – Mrs. Rieck

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT