POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
JANUARY 22, 2009 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Meeting held on December 18, 2008.
2. Approval of the minutes of the Special Meeting held on January 5, 2009.
3. Approval of minutes of the Committee of the Whole Meeting held on January 8, 2009.

LIST OF BILLS

TREASURER'S REPORT

COMMUNICATIONS

1. Title I Academic Achievement Award Letters ($1,000 Each) – Mr. Krem
2. Superintendent's Response to Patron Questions from 12/18/08 – Mr. Krem
3. Letter from David Garner – Dr. Lindley

AWARDS

1. Board Recognition – Mr. Krem

HEARING FROM PATRONS OF THE SCHOOLS

SPECIAL REPORTS
None

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board

(Items A to G are consent topics.
Items H to J are additional topics for Board consideration.)

A. PERSONNEL

1. Resignations

The Superintendent recommends the Board approve the following resignations:

a. Professional

(1) Beverly Elwell, Teacher, Pottstown High School, resignation for the purpose of retirement, effective the end of the 2008-09 school year, employed since February 5, 2001.

b. Classified

(1) Kelly Skokowski, Special Education Classroom Assistant, Franklin Elementary School, resignation effective January 5, 2009, employed since September 1, 2005.

(2) Joyce Wilson, Housekeeper, Rupert Elementary School, resignation effective January 6, 2009, employed since August 27, 2007.

(3) Shannon Hunsberger, Part-time Kindergarten Assistant, Franklin Elementary School, resignation effective January 22, 2009, employed since October 29, 2007.

c. Substitute Teachers

(1) Corinne App, Long Term Substitute Teacher, resignation effective January 30, 2009, employed since September 21, 2008.

(2) Gerald Courtney, Per Diem Substitute Teachers, resignation effective January 1, 2009, employed since November 18, 2008.

d. Co-curricular

(1) Scott Glenn, Assistant Football Coach, Pottstown High School, resignation effective January 19, 2009, employed since August 11, 2008.

2. Leaves

a. Professional

(1) Mindy Bodolus-Inman, Teacher, Barth Elementary School, request to extend leave of absence from January 5, 2009 to February 2, 2009.

(2) Denice DeAntonio, Teacher, Pottstown High School, request for leave of absence, partially covered by the Family Medical Leave Act, effective January 5, 2009. End date to be determined.

3. Elections

The Superintendent recommends the Board approve the following elections:

a. Classified

(1) Seth Pihanich, Substitute Custodian/Housekeeper, effective December 22, 2008, $11.52/hr.

(2) Barbara Gross, Special Education One-on-One Classroom Assistant, initial assignment to be Pottstown Middle School, effective January 26, 2009, $13.19/hour, new position.

(3) JoAnne Rhoads, Executive Secretary to the Business Manager, Administration Building, effective January 20, 2009, $19.58/hour, replacing Denise Coleman.

(4) JoAnne Rhoads, School Board Recording Secretary, Administration Building, effective January 20, 2009, $29.37/hour, replacing Denise Coleman.

b. Continuation of Homebound Instruction

(1) Joseph Perrone, Pottstown High School, effective December 22, 2008 through February 6, 2009, not to exceed five (5) hours per week, $29/hour.

c. Pottstown Elementary After School Tutoring
All salaries paid through 21st Century Community Learning Center Grant

| | | | |
|---|---|---|---|
| Amie | Inhof | Substitute Tutor | $29/hr |

d. PEAK Transition Planning Meeting
$29.00/hour, 1 hour each, paid through UWSEPA funds

| | |
|---|---|
| Treena Ferguson | Edgewood |
| Robin Anderson | Lincoln |
| Debra Mann | Lincoln |

e. Co-teaching Book Study
$29.00/hour, paid through the LRE Grant

| | |
|---|---|
| Jennifer Mitchell-Winterbottom | Middle School |
| Arden Moore | Middle School |

f. Professional

(1) Brian Langdon, Music Teacher, initial assignment to be general music instruction at Edgewood Elementary School and district wide elementary instrumental instruction, effective January 12, 2009, $42,040, contract of Joseph Snyder.

g. Substitute Teachers

(1) Amber Glenn, Special Substitute Teacher, effective January 12, 2009, $100/day.

(2) Kimberly A Kennedy, Special Substitute Teacher, effective January 20, 2009, $100/day.

(3) Jesse J. Reider, Special Substitute Teacher, effective January 20, 2009, $100/day.

(4) Deborah L. Marszalec, Special Substitute Teacher, effective January 20, 2009, $100/day.

(5) Judith R. Turner, Special Substitute Teacher, effective January 20, 2009, $100/day.

(6) Brandie N. Kessler, Special Substitute Teacher, effective January 20, 2009, $100/day.

(7) Laura A. Christie, Per Diem Substitute Teacher, effective January 20, 2009, in accordance with Board Policy 3920.

(8) Anita J. Reed, Per Diem Substitute Teacher, effective January 21, 2009, in accordance with Board Policy 3920

(9) Matt G. Scrbacic, Per Diem Substitute Teacher, effective January 20, 2009, in accordance with Board Policy 3920

(10) Megan L. Ritchey, Per Diem Substitute Teacher, effective January 20, 2009, in accordance with Board Policy 3920.

(11) Marissa S. Bono, Per Diem Substitute Teacher, effective January 20, 2009, in accordance with Board Policy 3920.

h. Additions to the Co-curricular List for 08-09

(1) HS Strength and Conditioning (1/2), Brett Myers, No Level, 1,022.00.

(2) Robin Ward, District Accompanist, effective for the Fall Semester of the 2008-09 school year, $460.00 (7 rehearsals and 4 concerts).

(3) Kwamel Andrews, Game Worker, $10/hour.

i. Executive Team Level Contract

The Superintendent recommends the Board approve the following Executive Team Contract::

(1) Teri Lampe, Director of Development and Executive Director of PIPPS, effective date to be determined, $82,500, to be self-funded, new position, subject to approval by PIPPS.

j. Pottstown High School Learning Center and PSSA Remediation

| | | | |
|---|---|---|---|
| Margaret Munz | Substitute Tutor | Pottstown High School | $29/hour |

k. Substitute Board Recording Secretary

(1) Lisa Schade, Substitute Board Recording Secretary, effective January 22, 2009, $29.94/hour.

4. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Support Staff

| | | |
|---|---|---|
| Kathy Perry | Administration Building | $895.00 |
| Karen Dilliplane | Barth Elementary School | $1,200.00 |
| Britney Haring | Rupert Elementary School | $999.00 |

b. Administration

| | | |
|---|---|---|
| Jerry Ummarino | Pottstown High School | $1,770.00 |

c. Professional

| | | |
|---|---|---|
| Marie Anders | Edgewood Elementary | $1,719.00 |
| Mindy Bodolus-Inman | Barth Elementary | $1,071.00 |
| Jill Bolonski | Lincoln Elementary | $340.00 |
| Anne Frederick | Franklin Elementary | $1,650.00 |
| Denise Kuleski | Pottstown Middle School | $350.00 |
| Kristen Lafferty | Lincoln Elementary | $2,142.00 |
| Karen Lawler | Franklin Elementary | $2,448.00 |
| Laura Luzeski | Pottstown High School | $895.00 |
| Teresa Niemann | Rupert Elementary | $1,611.00 |
| Ryan Oxenford | Pottstown Middle School | $1,575.00 |
| Jill Rinewalt | Barth Elementary | $2,448.00 |
| Desiree Schwoyer | Pottstown Middle School | $1,248.00 |
| Kelly Smale | Pottstown High School | $895.00 |
| Julie Voelker | Pottstown Middle School | $1,464.00 |
| Shannon Wagner | Rupert Elementary | $1,071.00 |
| Todd Williams | Pottstown High School | $1,245.00 |
| Rebecca Wyatt | Rupert Elementary | $2,700.00 |

5. Changes in Position and/or Salary:

The Superintendent recommends the Board approve the following changes in position and/or salary:

(1) Norma Jean Weatherly, from Per Diem Substitute Teacher to Pupil Services Case Manager, Administration Annex, effective January 9, 2009, $44,165, new position.

(2) Robert Giering, from Principal, Barth Elementary School to Principal, Edgewood Early Learning Center, effective July 1, 2009, no change in compensation.

(3) Angela Tuck, from Principal, Edgewood Elementary School to Principal, Barth Elementary School, effective July 1, 2009, no change in compensation.

(4) Danielle McCoy, from Business Education Teacher, Pottstown High School to Acting Director of Career and Technical Education, Pottstown High School, effective date to be determined, $84,900, replacing Kurt Adam.

(5) Michael Novia, from Long-Term Substitute Teacher, Barth Elementary School to Long-Term Substitute Teacher, Rupert/Edgewood Elementary Schools, effective approximately February 3, 2009, no change in compensation, coverage for Stacey Bauman.

(6) Mary Mahr, from Part-Time School Nurse, Rupert Elementary School to Long-Term Substitute Teacher, Pottstown High School, effective January 20, 2009, $190/day, coverage for Denice DeAntonio.

B. JOB DESCRIPTION – EXHIBIT 1 – Dr. Sparagana

The Superintendent recommends the Board approve the Director of Development and Executive Director of PIPPS job description, as listed on Exhibit 1, subject to approval by PIPPS.

C. PROFESSIONAL LEAVES – Dr. Lindley

The Superintendent recommends the Board approve the following professional leaves:

| Building | First Name | Last Name | Conference Title | Conference Location | Dates to Attend | Cost |
|---|---|---|---|---|---|---|
| Barth | Robert | Giering | Improving School Performance Conference | Pittsburgh, PA | 1/25/09 – 1/28/09 | Approx. $950.00 Paid for by Title I Grant |
| Sr. High | Bud | Heller | Legislative Action Conference | Washington, D.C. | 2/28/09 – 3/4/09 | Approx. $1372.00 Paid for by Food Service Budget |
| Sr. High<br><br>Middle | Antoinette<br>Robert<br>Maureen | Rapp<br>Decker<br>Russell | AFT's 11th Annual Center for School Improvement | New York, NY | 1/22/09 – 1/25/09 | Approx. $3255.00 All expenses paid by the Federation of Pottstown Teachers |
| Sr. High | Jerry<br>Kelli<br>Eileen<br>Jeffrey<br>Cal<br>Scott | Ummarino<br>McGavin<br>Undorfer<br>Delaney<br>Benfield<br>Braunsberg | Making the Move: Ninth Grade Transition | Colonial Heights, VA | 2/26/09 – 2/27/09 | Approx. $3983.00 Some expenses paid by Project 720 grant and the rest by Title I |

D. FIELD TRIPS – Dr. Lindley

The Superintendent recommends the Board approve the following field trips:

| # of students and/or group | Name of conference or activity | Destination | Date of trip | Cost to student | Cost to district-substitutes | Chaperone(s) |
|---|---|---|---|---|---|---|
| 20<br>Sr. High | DECA State Competition | Hershey, PA | 2/18/09 – 2/20/09 | $60.00/ea . registration | $540.00 subs<br>4285.10 rooms<br>778.00 bus<br>$5603.10 **Total** | Kevin Pascal & Jen Wiand |
| 30<br>Middle | Environmental Science Club Camping Trip | Lenhartsville, PA | 5/8/09 – 5/9/09 | $35.00 | $360.00 | Kevin Downes, Ryan Regensburg, Hannah Koch, Ginger Angelo |

E. ADDENDUM TO POLICY 6182 – POTTSTOWN HIGH SCHOOL – EXHIBIT 2 - Mrs. Francis

The Superintendent recommends the Board approve the addendum to Policy 6182 as listed on Exhibit 2. This addendum will be effective the first day of the 2009-10 school year.

F. REAL ESTATE TAX EXONERATION

The Superintendent recommends the following Resolution be adopted by the Board:

WHEREAS, Linda S. Adams, Substitute Tax Collector for the Pottstown School District, has submitted a list of properties liened for school taxes amounting to $819,836.83 plus penalties of $81,984.00, totaling $901,820.83 for the original 2008 Real Estate Tax Duplicate.

NOW, THEREFORE, BE IT RESOLVED, that the Substitute Tax Collector be and is hereby exonerated of and from said tax liability for the collection thereof, but no exoneration for the respected taxables is intended or affected by this action.

BE IT FURTHER RESOLVED, that the Substitute Tax Collector file the required reports and information with Portnoff and Associates so that the liens against these properties be properly reported.

G. ADOPTION OF 2009-10 PRELIMINARY BUDGET – Mrs. Adams

1. Adoption of Budget Resolution – EXHIBIT 3

NON-CONSENT

H. 2009-2010 MCIU PROPOSED OPERATING BUDGET – Mrs. Adams

The Superintendent recommends the Board approve the MCIU 2009-2010 Operating Budget for the 2009-2010 school year:

| | | |
|---|---|---|
| General Administration | = | $ 950,127 |
| Curriculum and Staff Development | = | $2,797,633 |
| Legislative | = | $ 260,338 |
| IMS | = | $4,277,172 |
| Total | = | $8,285,270 |

Pottstown School District's contribution to the Montgomery County Intermediate Unit for the 2009-2010 fiscal year shall be as follows:

| | | |
|---|---|---|
| Curriculum and Staff Development | = | $ 972 |
| State and Federal Legislative Services | = | $ 3,180 |
| Instructional Materials Services | = | $ 17,980 |
| Total | = | $ 22,132 |

This would be an increase in the Pottstown School District's contribution over the amount contributed for the 2008-09 school year of $414.

I. 2007-08 School District Audit – Mrs. Adams

The Superintendent recommends the Board acknowledge the school district Audit Report for the fiscal year ending June 30, 2008 as prepared by Maillie, Falconiero, and Company.

J. Change Orders – EXHIBIT 4 (to be handed out at meeting)

The Superintendent recommends the Board approve change orders for the ASG Security contract, as listed on Exhibit 4.

INFORMATION

1. Conferences for Administrators, Supervisors, and Teachers – Dr. Lindley
2. Meeting Schedule – Mrs. Adams
3. Peak Update – Mrs. Reick

UNFINISHED BUSINESS

1. Independence Blue Cross Contract – Mrs. Adams
2. Board Member Request for Additional Special Education Information – Mrs. Zahora/Mr. Krem

FEDERATION REMARKS

REMARKS BY MEMBERS OF THE BOARD

ADJOURNMENT

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION