POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE AGENDA
AUGUST 6, 2009 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS
None

REPORTS

1. National Institute for School Leadership – Dr. Sparagana

I. MINUTES – Mrs. Adams

Regular Board Meeting – 7/23/09

II. COMMITTEE REPORTS
1. Personnel Committee – Mrs. Pargeon
2. Finance Committee – Mr. Edwards
3. Facilities Committee – Mr. Hartman
4. Montgomery County Legislative Committee – Mr. White
5. PSBA Representative – Mr. White
6. Montgomery County Intermediate Unit Representative – Mr. Hartman
7. Community Relations Committee – Mr. Huss/Mr. Armato
8. Co-Curricular Activities Committee – Mr. Hartman
9. Dress Code Policy/School Uniforms – Mrs. Francis
10. Technology/Curriculum Committee – Mrs. Wilson
11. Policy Committee – Mr. Wausnock
12. Liaison with Borough Council and Economic Oversight Committee – Mr. Edwards

III. LIST OF BILLS – Mr. Huss

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/terminations:

a. Professional

(1) Melissa A. Griffaton, Elementary Teacher, Barth Elementary School, resignation effective August 24, 2009, employed since September 18, 2007

(2) Larry Fortunato, Career and Technology Education Teacher, Pottstown High School, resignation accepted August 5, 2009, effective on or before October 5, 2009.

b. Exempt

(1) Jeanne Marie Heighton, Occupational Therapist, resignation effective August 21, 2009, employed since September 25, 2008

c. Classified

(2) Gertrude Taylor, Part-time Housekeeper, Rupert Elementary School, change effective date of resignation from June 30, 2009 to August 13, 2009

2. Leaves

The Superintendent recommends the Board approve the following leaves of absence:

d. Professional

(1) Danielle Walt, Elementary Teacher, Barth Elementary School, request for leave of absence, partially covered by the Family and Medical Leave Act, effective approximately October 8, 2009 to January 4, 2010

3. Change in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

a. Substitute Teachers

(1) Deborah Marszalec, from Special Substitute Teacher to Per Diem Substitute Teacher, effective August 31, 2009, in accordance with Board Policy 3920.

(2) Megan Meier, from Long Term Substitute Kindergarten Teacher to Kindergarten Teacher, initial assignment to be Barth Elementary School, effective August 25, 2009, contract of Melissa Griffaton, Bachelors, step B, $43,335

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Amy Leonard, Long Term Special Education Teacher, Pottstown Middle School, effective for the 2009-2010 school year, beginning August 25, 2009, coverage for Jennifer Heller, $194/day

(2) Tyler J. Kulp, Long Term Substitute Music Teacher, Barth and Lincoln Elementary Schools, coverage for Lori Hoshaw, effective for the first semester of the 09-10 school year, beginning August 25, 2009, $194/day

(3) Kelly Tracy, Long Term Substitute Health Care Occupations Teacher, Pottstown High School, coverage for Denice DeAntonio, effective for the first semester of the 09-10 school year, beginning August 25, 2009, $194/day

b. Substitute Teachers

(1) Nicola A. Pascal, Per Diem Substitute Teacher, effective August 31, 2009, in accordance with Board Policy 3920.

(2) Michael S. Weaver, Per Diem Substitute Teacher, effective August 31, 2009, in accordance with Board Policy 3920.

c. Classified

(1) Erinn Kenline, Human Resources Student Intern, Administration Building, effective August 3, 2009, $10.79/hour

(2) Jeanne F. Wentzel, secretarial transition, not to exceed 37.5 hours total, effective August 10, 2009, $20.56/hour

d. Summer Maintenance Program, effective July 1, 2009

Name	position	location	rate
Sylvia Harvey	Substitute Custodian	District	$13.78/hr

e. Additions to the Mentor List for 08-09:
Mentor responsibilities for three (3) PEAK teachers paid for by PEAK grant funds.

MENTOR	SALARY
Ruth Hoover	1,531.50
Lori Freese	1,531.50

f. 2009-2010 Co-curricular Assignments

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
HS	A - Football - Asst. Coach	William Parks	3	5,059.00
MS	A - Football - Asst. Coach	Tom Craver	2	2,670.00
HS	A - Football - Asst. Coach	Levert Hughes (1/2 stipend)	3	2,529.50
HS	A - Football - Asst. Coach	Ron Reinhart (1/2 stipend)	2	2,224.50
MS	A - Football - Asst. Coach	Art Knight (1/2 stipend)	2	1,335.00
MS	A - Football - Asst. Coach	Bill Beyer (1/2 stipend)	2	1,335.00
MS	A - Football - Asst. Coach	Jacob Bean (1/2 stipend)	2	1,335.00
MS	A - Football - Asst. Coach	Matt Blute (1/2 stipend)	1	1,152.00
HS	A - Football - Head Coach	Brett Myers	3	7,224.00
MS	A - Football - Head Coach/Freshman	William Rogers	4	4,545.00
MS	B - Basketball/Boys - Asst. Coach	Jason Bergey	3	2,627.00
MS	B - Basketball/Boys - Head Coach	Denise Kuleski	3	3,854.00
MS	B - Basketball/Boys - Head Coach/Freshman	Levert Hughes	3	3,854.00
HS	B - Basketball/Girls - Asst. Coach	Terry Wade	3	4,380.00
MS	B - Basketball/Girls - Asst. Coach	Stanley Walerski	2	2,264.00
HS	B - Basketball/Girls - Head Coach	Christopher Jackson	3	6,257.00
MS	B - Basketball/Girls - Head Coach	Jennifer Milkovitz	2	3,238.00
MS	B – Basketball/Girls - Head Coach/Freshman	Lanin Martin-Brandon	2	3,238.00
HS	B - Wrestling - Asst. Coach	John Armato	5	4,819.00
HS	B - Wrestling - Asst. Coach	Thomas L. Daniels	3	4,380.00
MS	B - Wrestling - Asst. Coach	Kyle Musso	2	2,264.00
HS	B - Wrestling - Head Coach	Eric Dusko	3	6,257.00
MS	B - Wrestling - Head Coach	Frank Stehman	3	3,854.00
HS	C - Baseball - Asst. Coach	Dan Zipay	3	3,282.00
HS	C - Baseball - Asst. Coach	Terry Bechtel	3	3,282.00
MS	C - Baseball - Asst. Coach	James Mullen	3	1,968.00
HS	C - Baseball - Head Coach	Todd Williams	3	4,697.00
MS	C - Baseball - Head Coach	Carl Sundstrum	5	3,176.00
HS	C - Cross Country - Asst. Coach	Matt Boyer	3	3,282.00
HS	C - Cross Country - Head Coach	Ryan Oxenford	3	4,697.00
HS	C - Hockey - Asst. Coach	Althea Filo	3	3,282.00
MS	C - Hockey - Asst. Coach	Jennifer Mullen	2	1,696.00
HS	C - Hockey - Head Coach	Brandy McPherson	3	4,697.00
MS	C - Hockey - Head Coach	Isetta Hewlitt	5	3,176.00
HS	C - Lacrosse - Asst. Coach	Brandy McPherson	3	3,282.00
MS	C - Lacrosse - Asst. Coach	Natalie Wright	3	1,968.00
HS	C - Lacrosse - Head Coach	Andy Bachman	5	5,167.00
MS	C - Lacrosse - Head Coach	Isetta Hewlett	4	3,032.00

HS	C - Soccer/Boys - Asst. Coach	John R. Martin	2	2,889.00
MS	C - Soccer/Boys - Asst. Coach	Denise Kuleski	3	1,968.00
HS	C - Soccer/Boys - Head Coach	Jason Pace	1	3,391.00
MS	C - Soccer/Boys - Head Coach	Jared Leimeister	1	2,040.00
HS	C - Soccer/Girls - Asst. Coach	Gary Mock	2	2,889.00
MS	C - Soccer/Girls - Asst. Coach	Christian Fowkes	3	1,968.00
HS	C - Soccer/Girls - Head Coach	Glenn Mest	4	4,933.00
MS	C - Soccer/Girls - Head Coach	Kevin Strange	3	2,889.00
HS	C - Softball - Asst. Coach	Jesse Reider	2	2,889.00
HS	C - Softball - Head Coach	Jaclyn Yoder	2	4,041.00
HS	C - Track - Asst. Coach	James Martinez	3	3,282.00
HS	C - Track - Asst. Coach	Mark Agnew	3	3,282.00
MS	C - Track - Asst. Coach	Jennifer Milkovitz (1/2 stipend)	2	848.00
MS	C - Track - Asst. Coach	Stefanie George (1/2 stipend)	2	848.00
MS	C - Track - Head Coach	Stanley Walerski	2	2,421.00
HS	C - Track/Boys - Head Coach	MaryAnn Hill	5	5,167.00
HS	C - Track/Girls - Head Coach	Elaine Ellison	5	5,167.00
HS	D - Golf - Head Coach	John Cooper III	1	2,167.00
HS	D - Tennis/Girls - Head Coach	Ira Watts	2	2,818.00
HS	G - Music - Band Director	Michael Vought	4	6,883.00
HS	G - Music - Band Asst.	Terrance Anderson	3	1,735.00
HS	G - Music - Band Asst. (Color Guard)	Terrance Anderson	3	1,735.00
HS	G - Music - Band Asst. (Marching/Maneuver)	Dennis Pringle	4	1,821.00
MS	G - Music - Band Director	Benjamin Hayes	2	1,735.00
MS	G - Music - Band Front	Christine McGrann	5	1,668.00
MS	G - Music - Chorus	Thomas Marsden	4	2,053.00
HS	G - Music - Drill Writer	Dennis Pringle	No Level	1,200.00
HS	G - Music - Jazz Band	Michael Vought	4	3,307.00
HS	G - Music - Show Choir	Sally House	5	3,464.00
MS	G - Music -Stage Band	Benjamin Hayes	2	1,246.00
HS	H - Troiad Business Manager	Leslye Blackwell	3	2,231.00
HS	H - Troiad Editorial	Leslye Blackwell	4	3,234.00
MS	I - Newspaper	Diane Halpine (1/2 stipend)	3	826.50
MS	I - Newspaper	Lois Sanders (1/2 stipend)	3	826.50
HS	I - Newspaper Business	Kirsten Cherneskie	3	758.00
HS	I - Newspaper Editorial	Leslye Blackwell	4	2,506.00
HS	J - Stage Manager	Eva Yashinsky	3	1,907.00
MS	J - Stage Manager	Thomas Marsden	3	1,298.00
HS	K - Culinary Manager	Larry Fortunato	3	1,907.00
HS	L - Cheerleading	Amie Ward	3	1,821.00
MS	L - Cheerleading	Courtney Sabuacak	3	1,092.00
HS	M - Dramatics - All School Play	Joseph Perrone	3	1,735.00
HS	M - Dramatics - Drama Club	Joseph Perrone	3	1,735.00
MS	M - Dramatics - Drama Club	Erica Testa (1/2 stipend)	2	545.00
MS	M - Dramatics - Drama Club	Kimberly Adamski (1/2 stipend)	2	545.00
HS	N - Anchor Club	Justine Donnelly	3	1,298.00
HS	N - DECA	Kevin Pascal	3	1,298.00
HS	N - History Day Advisor	Greg Troutman	2	1,090.00
HS	N - Honor Society	Robert Decker	2	1,090.00

MS	N - Honor Society	Lois Sanders	3	1,298.00
HS	N - Key Club	Maggie Munz	5	1,427.00
Elem.	N - Reading Olympics Coordinator	Karen Neitz	4	1,362.00
Elem.	N - Safety Patrol - Barth	Brad Mayberry	3	1,298.00
Elem.	N - Safety Patrol - Edgewood	Tina Ludy	5	1,427.00
Elem.	N - Safety Patrol - Franklin	Joyce Cimaglia	4	1,362.00
Elem.	N - Safety Patrol - Lincoln	Bonnie Trainer	3	1,298.00
Elem.	N - Safety Patrol - Rupert	Steve Trievel	4	1,362.00
HS	N - Student Council	Mark Agnew	2	1,090.00
MS	N - Student Council	Amy Gazzillo	2	870.00
HS	N - VICA Skills/USA	John Lewiski	3	1,298.00
MS	O - Builder's Club	Dee Pettine (1/2 stipend)	3	545.00
MS	O - Builder's Club	Julie Snyder (1/2 stipend)	3	545.00
MS	O - TV Productions	Anita Scaltrito (1/2 stipend)	2	545.00
MS	O - TV Productions	Perry Augustine (1/2 stipend)	2	545.00
Dist.	P - Web Master	Lisa Schade	2	4,922.00
HS	Q - Strength & Conditioning (1/2)	Brett Myers (1/2 stipend)	No Level	1,047.50
HS	Q - Strength & Conditioning (1/2)	Todd Williams (1/2 stipend)	No Level	1,047.50
HS	R - Class Sponsor - Freshman	Jeff Delaney	No Level	1,969.00
HS	R - Class Sponsor - Freshman	Sara Miller	No Level	1,969.00
HS	R - Class Sponsor - Junior	Kirsten Cherneskie	No Level	792.00
HS	R - Class Sponsor - Junior	Scott Braunsberg	No Level	792.00
HS	R - Class Sponsor - Senior	Kelly Smale	No Level	1,130.00
HS	R - Class Sponsor - Senior	Laura Luzeski	No Level	1,130.00
HS	R - Class Sponsor - Sophomore	Helen Bowers	No Level	792.00
HS	R - Class Sponsor - Sophomore	Justine Donnelly	No Level	792.00
Dist.	S - Department Chair - Art	Beth Yoder (1/2 stipend)	No Level	1,112.50
Dist.	S - Department Chair - Art	Lisa Rossi (1/2 stipend)	No Level	1,112.50
Dist.	S - Department Chair - Music	Sally House	No Level	2,225.00
Dist.	S - Department Chair - Physical Education	Nancy Kupferschmidt (1/2 stipend)	No Level	1,112.50
Dist.	S - Head Librarian	Debbie Bosler (1/2 stipend)	No Level	1,112.50
Dist.	S - Head Librarian	Ted Freese (1/2 stipend)	No Level	1,112.50
HS	T - Department Chair - English	Helen Bowers	No Level	1,874.00
HS	T - Department Chair - Foreign Language	Kirsten Cherneskie	No Level	1,874.00
HS	T - Department Chair - Math	Bob Decker	No Level	1,874.00
HS	T - Department Chair - Science	Paul Castanzo	No Level	1,874.00
HS	T - Department Chair - Social Studies	Dave Caldwell	No Level	1,874.00
HS	T - Department Chair - Special Education	Diane Earnshaw	No Level	1,874.00
MS	U - Department Chair - Foreign Language	Lisa Whitehurst	No Level	940.00
MS	U - Department Chair - Language Arts	Dee Pettine	No Level	940.00
MS	U - Department Chair - Math	Stefanie George	No Level	940.00
MS	U - Department Chair - Science	Jennifer Mitchell-Winterbottom	No Level	940.00
MS	U - Department Chair - Social Studies	Matthew Boyer	No Level	940.00
MS	U - Department Chair - Special Education	Sandra Zuchero	No Level	940.00
Dist.	V - Elementary Facilitator	Aaron Torrence	No Level	984.00
Dist.	V - Elementary Facilitator	Calista Boyer	No Level	984.00
Dist.	V - Elementary Facilitator	Denise Leschak	No Level	984.00
Dist.	V - Elementary Facilitator	Kelli Wolfel	No Level	984.00
Dist.	V - Elementary Facilitator	Rebecca Wyatt	No Level	984.00
HS	Asst. Athletic Director	Ginger Angelo	No Level	7,000.00

g. 2009-2010 Mentor Assignments

Bldg	Mentor	Inductee	Stipend
Barth	Ann McDonnell (1/2 stipend)	Catherine Retzner	510.50
Edgewood	Nancy Mest (1/2 stipend)	Brian Langdon	510.50
Barth	Sharon Butler	Julie Schumacher	1,047.00
Franklin	Karen Curley	Evelyne Blair-Miller	1,047.00
Rupert	Laureen Gresko	Matthew Fabian	349.00
Franklin	Aaron Torrence	Matthew Fabian	349.00
Barth	Tom Medvetz	Matthew Fabian	349.00
PMS	Lisa Whitehurst	Liberata Kadende	1,047.00
PHS	Scott Braunsburg	Laura Christie	1,047.00
PHS	Kirsten Cherneskie	Rebecca Daniels	1,047.00
PHS	George Lorenson	Diane Fox	1,047.00
PHS	Helen Bowers	Aileen Hower	1,047.00
PHS	Kirsten Cherneskie	Samantha Lederman	1,047.00
PHS	Jeff Delaney	Michael Spishock	1,047.00
PHS	Larry Fortunato	David Todd	1,047.00

h. 2009-2010 Game Workers, $10/hour

Ginger Angelo
John Armato
Jason Bergey
Patricia Boyer
Scott Braunsberg
Steve Burdan
John Cherneski
Diane Crist
Marianne Croft
Jeff Delaney
Cynthia Dixon
Ben Eckroth
Ron Favinger
Miles Feather
Terica Fowler
Karen Fricke
Bernie Gallagher
Stefanie George
Amy Grimley
Randy Hill
John Katch
Mary Ann Lightcap
James Martinez
Jolie Martinez
Robert Mattson

Mary McMahon
Tom Medvetz
Jennifer Milkovits
Maggie Munz
Kevin Pascal
Terry Phillips
Elmer Pollock
Ryan Regensburg
James Schaaf
Rhonda Shumaker
Jane Thompson
Stanley Walerski
Todd Wallace
Todd Williams

i. Curriculum/Technology Development Includes planning, staff development, and curriculum hours to be scheduled by the Assistant Superintendent throughout the 2009-2010 school year, not to exceed 500 hours each, $29/hour

Perry Augustine
Andy Bachman
Jayne Baldwin
Cal Benfield
Deb Bosler
Helen Bowers
Calista Boyer
Matt Boyer
David Caldwell
Donna Carpenter
Paul Castanzo
Kirsten Cherneskie
Tom Daniels
Robert Decker
Deb Demko
Mike DiDonato
Olger Duran
Diane Earnshaw
Cathleen Emrick
Treena Ferguson
Allen Ferster
Larry Fortunato
Ted Freese
Stefanie George
Lori Gresko
Jen Groff
Diane Hahn
Jamie Harle

Kathy Hayes
Diana Hofmanner
Jane Hospador
Sally House
Andrea Hunsberger
Sally Jenkins
Cindy Kuklinski
Nancy Kupferschmidt
Heather Kurtz
Mary Ellen Lammey
Denise Leschak
Amanada Levengood
Kathleen Marchek
Jolie Martinez
Karen Neitz
Dee Pettine
Natalie Pileggi
Dawn Rosenberry
Lisa Rossi
Lois Sanders
Anita Scaltrito
Aaron Torrence
Bonnie Trainer
Lindi Vollmuth
Liz Walleigh
Lisa Whitehurst
Deb Wilson
Jennifer Mitchell-Winterbottom
Kelli Wolfel
Rebecca Wyatt
Beth Yoder
Sandra Zuchero
Kevin Pascal

j. Elementary Student Assistance Program Training Training to take place on August 4-6, 2009, as a requirement of the Mental Health Linkage Grant, $29/hour

Sharon Butler
Lorraine Donnelly
Amy Sellmann
Aaron Torrence
Terri Spitko
Karen Nietz
Sharon Holloway
Erica Colvin
Lisa Kolb
Rebecca Wyatt
Natalie Pileggi
Monique Henderson
Karen Dilliplane
Holly Lee

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Support Staff

Name	Building	Amount
Emily Baddeley	Administration Building	$2,000.00

6. Employee Disciplinary Action

The Superintendent recommends the Board approve the following employee disciplinary action:

a. Pottstown High School employee, three (3) days unpaid suspension, effective July 29, August 3, and August 6, 2009

B. WAIVER OF POLICY 6000: RESIDENT CHILDREN-ADMISSION TO SCHOOL – Dr. Sparagana – EXHIBIT 1

The administration recommends the Board waive Policy 6000.4 (admission to kindergarten (5K) shall be limited to children who have attained the age of five years before the first day of school of the year of registration) and that early entrance be approved for the student listed on Exhibit 1 (to be handed out at meeting).

C. APPROVAL OF SCHOOL ATTENDANCE OFFICERS – Mr. Krem – EXHIBIT 2

The Superintendent recommends that individuals filling the following positions be approved as attendance officers for the school district for the 2009-2010, as listed on Exhibit 2.

Principals
Assistant Principals
Student Services Coordinators
Special Education Liaison
High School Secretary I
Middle School Secretary I
Director of Career & Tech Ed.
School Resource Officer
High School Attendance Clerk
Student Services Case Manager

D. PROFESSIONAL LEAVE – Dr. Lindley

The Superintendent recommends the Board approve the following professional leave:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Admin.	Jeffrey	Sparagana	Administrator's Summit Best Practices in Early Childhood: The Kindergarten Year	State College, PA	8/13/09 – 8/14/09	Approx. $325.00 paid for by the district.

E. SCHOOL PHYSICIAN/SCHOOL DENTISTS – Mrs. Adams

The Superintendent recommends the Board approve the school physician and school dentists for the fees indicated as listed below:

School Physician

1. Dr. John Anderson
   933 N Charlotte Street
   Pottstown PA 19464
   $10.20 per school physical
   $75.00 as consultant

School Dentists

1. Dr. Carl Pardini
   625 N Charlotte Street
   Pottstown PA 19464
   $4.27 per exam

2. Dr. Louis Raven
   63 N Hanover Street
   Pottstown PA 19464
   $4.27 per exam

3. Dr. Christopher Rohrbach
   562 High Street
   Pottstown PA 19464
   $4.27 per exam

F. STUDENT ACCIDENT INSURANCE – Mrs. Adams

The Superintendent recommends the Board approve the student accident insurance coverage for the 2009-10 school year to be placed with Ace American Insurance Company through American Management Advisors as the plan administrator. Said coverage should have the following rates:

School Time:	$ 36.00
24 Hour Coverage:	$130.00
Dental:	$ 8.50

The Superintendent recommends that the football insurance coverage for the 2009-10 school year be purchased through Ace American Insurance Company through American Management Advisors as the plan administrator at a cost of $60.00 per player.

G. SETTLEMENT OF 2008 PER CAPITA AND 2008 OCCUPATION TAX DUPLICATE – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board adopt a Resolution exonerating the Tax Collector from the balance of the 2008 Per Capita and the 2008 Occupation Tax Duplicate, as listed on Exhibit 3.

H. CONTRACTS – Mrs. Adams

The Superintendent recommends the Board approve the following contracts:

1. The Academy – EXHIBIT 4
2. Alternatives Unlimited – EXHIBIT 5
3. Glen Mills Schools – EXHIBIT 6

NON-CONSENT

I. 2009-2010 CO-CURRICULAR ASSIGNMENT (no action to be taken)

The Superintendent recommends the Board approve the following co-curricular assignment:

HS	E - Equipment Manager	Robert Hartman, Sr.	5	1,939.00

J. RESOLUTION FOR TAX ANTICIPATION NOTE – Mrs. Adams – EXHIBIT 7 (action to be taken)

The Finance Committee recommends the Board approve the Resolution to enter into a tax anticipation note with the Harleysville National Bank for the period of one month, as listed on Exhibit 7 (to be handed out at meeting).

HEARINGS FROM THE PATRONS (limited to Item J only)

1. The Superintendent recommends the Board approve the Resolution to enter into a tax anticipation note with Harleysville National Bank as presented in Exhibit 7.

UNFINISHED BUSINESS
None

NEW BUSINESS
None

INFORMATION

1. Website Report – Mr. Armato
2. Act 32 – Tax Collection Committee (TCC) Webcast

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT

EXECUTIVE SESSION FOR THE PURPOSE OF POTENTIAL LITIGATION