POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
JUNE 18, 2009 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

1. ROTC Unit Award – Mr. Krem

SPECIAL REPORTS
None

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Meeting held on May 21, 2009.
2. Approval of minutes of the Committee of the Whole Meeting held on June 4, 2009.

LIST OF BILLS

TREASURER'S REPORT

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board

(Items A to O are consent topics.
Item P to T are additional topics for Board consideration.)

A. Personnel

1. Furlough

The Superintendent recommends the Board approve the following furlough resulting from the curtailment of the Drafting program at Pottstown High School.

a. Miles N. Feather, Teacher, Pottstown High School, furlough effective July 1, 2009, employed since August 26, 2002

2. Resignations

The Superintendent recommends the Board approve the following resignations:

a. Classified

(1) Joanne Murray, Part-time Food Service Worker, Pottstown High School, resignation effective May 8, 2009, employed since September 12, 2007

(2) Ralph Schultz, Part-time Playground Aide, Barth Elementary School, resignation effective June 10, 2009, employed since February 3, 2005

(3) Sharon Alessi, Classroom Assistant, Edgewood Elementary School, resignation effective June 10, 2009, employed since August 21, 2008

b. Substitute Teachers

(1) Andrea Radice, Per Diem Substitute Teacher, resignation effective May 15, 2009, employed since November 27, 2007

c. Co-curricular

(1) Robert Decker, resignation as District Webmaster, effective the end of the 2008-2009 school year

(2) Deborah Demko, resignation as English Department Chairperson, Pottstown High School, effective the end of the 2008-2009 school year

(3) Ryan Regensburg, resignation as Head Soccer Coach, Pottstown High School, effective the end of the 2008-2009 school year

(4) Matt Reid, resignation as Head Soccer Coach, Pottstown Middle School, effective the end of the 2008-2009 school year

(5) Deana Deichert, resignation as Marching Band Instructor, Pottstown High School, effective January 2, 2009

(6) John Iswalt, resignation as Head Boys Basketball Coach, Pottstown High School, effective the end of the 2008-2009 school year

3. Leaves

The Superintendent recommends the Board approve the following leaves:

(1) Amy Skarbek, Teacher, Pottstown Middle School, request for leave of absence, not covered by the Family and Medical Leave Act, effective for the 09-10 school year

4. Change in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

a. Classified

(1) Diane Wise, from Substitute Food Service Worker to Part-time Food Service Worker, effective May 26, 2009, initial assignment to be Pottstown High School, replacing Joanne Murray, $10.83/hour

b. Professional

(1) David P. Todd, from Long Term Substitute Teacher to Business Education Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, contract of Danielle McCoy, Bachelors, step B, $43,335

(2) Laura A. Christie, from Per Diem Substitute Teacher to Earth and Space Science Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, new position, Bachelors, step A, $43,335

(3) Diane Fox, from Long Term Substitute Teacher to Chemistry Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, contract of Edward Ott, Bachelors, step A, $43,335

(4) Evelyne Blair-Miller, from Building Substitute Teacher to Long Term Substitute Teacher, Pre-K, Franklin Elementary School, effective for the 09-10 school year, beginning August 25, 2009, coverage for Lori Freese, $194/day

5. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Rebecca L. Daniels, Business Education Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, contract of Frank Dakota, Bachelors+15, step A, $43,957

(2) Michael J. Spishock, Business Education Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, contract of Joseph Golightly, Masters+30, step B, $48,878

(3) Thomas P. Leinhauser, Long Term Substitute Mathematics Teacher, Pottstown High School, effective for the 2009-2010 school year, beginning August 25, 2009, coverage for Andrew Bachman, $194/day

(4) Samantha Lederman, Spanish/ELL Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, contract of Adam Neil, Bachelors, step A, $43,335

(5) Aileen Hower, English Teacher, initial assignment to be Pottstown High School, effective August 25, 2009, contract of Beverly Elwell, Masters+30, step 4, $50,364

(6) Maureen Stocker, Long Term Substitute Social Studies Teacher, Pottstown High School, effective for the first semester of the 2009-2010 school year, beginning August 25, 2009, coverage for Rachel Szmodis, $194/day

b. Additions to the Game Worker List for 08-09

(1) Diane Crist, $10/hour
(2) Terry Phillips, $10/hour

c. Curriculum/Technology Development:
Includes planning, staff development, and curriculum hours to be scheduled by the Assistant Superintendent throughout the 2008 – 2009 school year, Teachers, $29/hour, not to exceed 500 hours each.

(1) Scott Braunsberg
(2) Colleen Blute
(3) Kimberly Hilbert
(4) Debra Mann
(5) Helen Bowers

d. Music Accompanists, effective for the 08-09 school year

(1) Christopher Sperat, District Accompanist, $70.00 (2 concerts)

(2) Robin Ward, District Accompanist, $1,175.00 (15 rehearsals and 9 concerts)

e. Trojan Unity Camp
Includes planning and preparation of mini-grant awarded to Danielle McCoy, stipend of $500, to be paid through the Trojan Unity Camp mini-grant

(1) Sara Miller, Pottstown High School

f. Homebound Instruction (not to exceed five (5) hours per week), 29/hour

(1) Andrea Barlow, Pottstown Middle School, from May 28, 2009 to June 10, 2009

(2) Jennifer Mitchell-Winterbottom, Pottstown Middle School, from May 28, 2009 to June 5, 2009

g. Additions to Elementary Summer School, paid through EAP and 21st Century Grant Funds, program runs June 16, 2009 through July 25, 2009 (math and reading)

Sheree Kulp	Classroom Assistant	$13.19/hr
Mary Beth Reinhart	Classroom Assistant	$13.19/hr

h. Middle School Summer Tutoring, paid through 21st Century Grant Funds. Program runs June 22, 2009 through July 31, 2009 (math and reading).

Robert Marcus	Tutor Substitute	$29/hr
Ben Trombetta	Tutor Substitute	$29/hr
Layla Smith	Tutor Substitute	$29/hr
Gloria Day	Tutor Substitute	$29/hr
Gloria Day	Classroom Assistant Substitute	$13.19/hr

i. High School Summer Tutoring paid through 21st Century Grant Funds. Program runs June 29, 2009 through July 30, 2009

Name	Position	Rate
Eileen Undorfer	Coordinator	$29/hr.
Jolie Martinez	Assistant Coordinator	$29/hr.
Jolie Martinez	Tutor	$29/hr.
Jennifer Wiand	Tutor	$29/hr.

Cal Benfield	Tutor	$29/hr.
Todd Williams	Tutor	$29/hr.
Liz Bernhard	Office Assistant	$13.19/hr.
Heather Gowdy	Classroom Assistant	$13.19/hr.
Stefanie George	Tutor, Substitute	$29/hr.

j. District Pupil Services Summer Staffing

Name	Summer Position	Not to Exceed	Rate
Jennifer Kelly Thomas	ESY Classroom Assistant	90 hours	$13.19/hr.
Brooke Niemann	ESY Classroom Assistant	90 hours	$13.19/hr.
Theresa Dech	ESY Classroom Assistant	90 hours	$13.19/hr.
Judith Horrocks	ESY Classroom Assistant	90 hours	$13.19/hr.
Jessica Herrmann	ESY Classroom Assistant, Substitute	30 hours	$13.19/hr.
Terica Andrews	ESY Life Skills Classroom Assistant	110 hours	$13.19/hr.
Thomas Cherry	ESY Life Skills Classroom Assistant	110 hours	$13.19/hr.
Jackie Yoder	ESY Life SKills Teacher	120 hours	$29/hr.
Jaime Stringer	ESY Teacher	35 hours	$29/hr.
Erin Wydrzynski	ESY Teacher	100 hours	$29/hr.
Lisa Stephenson	ESY Teacher	100 hours	$29/hr.
Jessica Herrmann	ESY Teacher	30 hours	$29/hr.
Theresa Dundon	ESY Teacher	50 hours	$29/hr.
Terry Niemann	ESY Teacher, Substitute	30 hours	$29/hr.
Jamie Harle	IEP Teacher	20 hours	$29/hr.
Meghan Walsh	IEP Teacher	20 hours	$29/hr.
Theresa Dundon	IEP Teacher	20 hours	$29/hr.
Sandy Zuchero	Special Ed. Dept. Chair Collaboration	5 hours	$29/hr.
Diane Earnshaw	Special Ed. Dept. Chair Collaboration	5 hours	$29/hr.
Meghan Walsh	Special Education Tutor	16 hours	$29/hr.
Max Donnelly	Special Education Tutor	20 hours	$29/hr.
Terry Niemann	Special Education Tutor	20 hours	$29/hr.
Jean Marie Heighton	Summer Occupational Therapist Services	20 hours	$29/hr.
Amy Sellman	Summer Speech Services	20 hours	$29/hr.
Alison Detweiler	Psychologist Evaluations	75 hours	$38.89/hr.
Monique Henderson	Psychologist Evaluations	75 hours	$38.15/hr.
Amy Piskai	Psychologist Evaluations	75 hours	$38.15/hr.

k. Additions to Summer Food Service Program

Name	Position	Rate
Diane Wise	Summer Food Service Substitute	$11.46/hr

6. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Administration

Danielle McCoy	Pottstown High School	$498.00

b. Classified

Jennifer Kelly Thomas	Barth Elementary School	$261.00

7. Employee Disciplinary Action

The Superintendent recommends the Board approve the following employee disciplinary action:

a. Pottstown Middle School employee, one (1) day unpaid suspension, effective June 5, 2009

8. Salaries

The Superintendent recommends the Board approve the following salaries:

a. JROTC Salaries, 50% funded by USAF, 50% funded by District, effective January 1, 2009

Major Joseph Fitz-Patrick	JROTC Instructor	$80,373.12
Mst. Sgt. Donald MacNeil	JROTC Asst. Instructor	$64,193.16

b. Approval of 2009-2010 Executive Team and Act 93 Salaries – EXHIBIT 1

B. PROFESSIONAL LEAVES – Dr. Lindley

The Superintendent recommends the Board approve the following professional leaves:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Sr, High	Danielle	McCoy	PACTA CTE Leadership Conference	State College, PA	7/29/09 – 7/31/09	Approx. $783.00 paid by the Tech Prep grant.
Admin.	Robert	Spencer	TTC Training Seminar	Lancaster, PA	7/27/09 – 7/31/09	Approx. $1150.00 paid by the district.
Edgewood Middle	Calista Gail	Boyer Cooper	Straight Talk by the Experts Conference	Harrisburg, PA	6/22/09 – 6/26/09	Approx. $2445.00 each paid by Title I Set aside & School Improvement funds

C. FIELD TRIPS – Dr. Lindley

The Superintendent recommends the Board approve the following field trips:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
60 HS Students	Disney Candlelight Massed Choir Processional	Orlando, FL	12/4/09 – 12/7/09	$789.00	$180.00	Mr./Mrs. Don House, Mr./Mrs. Limbert, plus additional chaperones

D. POLICIES

The Superintendent recommends the Board approve the policies as listed on the exhibits indicated:

1. Resident Children: Admission to School – EXHIBIT 2
2. Utilization of Technology – EXHIBIT 3

E. CONTRACTS – Mrs. Adams

The Superintendent recommends the Board approve the following contracts:

1. Davidson School – EXHIBIT 4
2. MCIU Cost Plan Agreement – EXHIBIT 5
3. Melmark – EXHIBIT 6
4. Physio-Control, Inc. (Technical Service Support Agreement) – EXHIBIT 7
5. MCIU Subcontract Agreement for IDEA B, Section 611 Stimulus – EXHIBIT 8

F. PSERS RESOLUTION – Mrs. Adams – EXHIBIT 9

The Superintendent recommends the Board approve the Resolution regarding the Pennsylvania School Employers' Retirement System, as listed on Exhibit 9.

G. 2009-2010 TRANSPORTATION RATES – Mrs. Adams – EXHIBIT 10

The Superintendent recommends the Board approve the transportation rates for 2009-2010, as listed on Exhibit 10.

H. BREAKFAST AND LUNCH PRICES – Mrs. Adams

The Superintendent recommends the school lunch and breakfast prices for the 2009-2010 school year be approved as follows (prices listed below reflect no change over the 2008-2009 prices):

Lunches
Elementary (Grades K-5) School Student Lunch - $1.75
Middle School/Senior High School Student Lunches - $2.00

Elementary (Grades K-5) School Adult Lunch - $2.50
Middle School/Senior High School Adult Lunches - ala carte

Reduced Price Lunch - $.40
White Milk - $.50

Breakfast
Full Price Breakfast - $1.00
Reduced Price Breakfast - $.30
Adult Breakfast – ala carte

I. BUDGET TRANSFERS – Mrs. Adams – EXHIBIT 11

The Superintendent recommends the Board approve the Resolution authorizing transfers within the 2009-2010 budget, as listed on Exhibit 11.

J. INVESTMENT OF FUNDS RESOLUTION – Mrs. Adams

The Superintendent recommends the Board adopt the following Resolution authorizing the Secretary and Treasurer to invest funds for the various school district accounts during the next fiscal year:

WHEREAS, the funds are available in the school accounts from time to time that can be invested and,

WHEREAS, the School Laws of Pennsylvania do permit investment of school funds.

NOW, THEREFORE, BE IT RESOLVED that the Secretary and Treasurer of the Board of School Directors of the Pottstown School District be, and hereby are, authorized to invest the funds for the various school district accounts, and

BE IT FURTHER RESOLVED that the Secretary and Treasurer be authorized to dispose the said investments as the funds are needed, and

BE IT FURTHER RESOLVED that the procedures and types of investments purchased shall be in accordance with the requirements of the School Laws of Pennsylvania.

K. 2009 HOMESTEAD AND FARMSTEAD EXCLUSION – Mrs. Adams – EXHIBIT 12

The Superintendent recommends the Board adopt the 2009 Homestead and Farmstead Exclusion Resolution, as listed on Exhibit 12.

L. TRANSFER OF FUNDS TO CAPITAL RESERVE – Mrs. Adams – EXHIBIT 13

The Superintendent recommends the Board approve the Resolution regarding the transfer of funds to Capital Reserve, as listed on Exhibit 13.

M. MONTGOMERY COUNTY TAX CLAIM BUREAU RESOLUTION – Mrs. Adams – EXHIBIT 14

The Superintendent recommends the Board approve the Resolution directing the Montgomery County Tax Claim Bureau not to collect delinquent real estate taxes on behalf of the Pottstown School District, as listed on Exhibit 14.

N. ADVERTISEMENT FOR BID

The Superintendent recommends the Board authorize the Secretary to advertise for bid for the following item:

1. Fencing for Shantz Field

Note: Bids are anticipated to be around $16,000 with a current pledge of $10,000 with the remainder to be provided through fundraising efforts.

O. TROXELL COMMUNICATIONS, INC. – Mr. Hartman – EXHIBIT 15

The Superintendent recommends the Board approve the COSTARS contract for the purchase of the microphone system, as listed on Exhibit 15.

NON-CONSENT

P. APPROVAL OF 2009-2010 SUPPORT STAFF SALARIES – EXHIBIT 16

The Superintendent recommends the Board approve the 2009-2010 support staff salaries as listed on Exhibit 16.

Q. TERMINATION OF EMPLOYEE

Motion to approve Resolution under Section 5-514 of the School Code accepting the charges of the Administration against a non-professional employee.

R. RESOLUTION TO PIGGY BACK ON IU WAIVER FOR QUOTE LIMITS AND BIDDING LIMIT REQUIREMENTS – Mrs. Adams – EXHIBIT 17

The Superintendent recommends the Board adopt the Resolution expressing their desire to respectfully request identical consideration (under the MCIU member school districts) approval of mandate waiver to waive 24 § P.S. 8-807.1(a), and allow increasing quotations threshold in the amount of ($6,100) and increasing bidding threshold amount to ($15,200), as listed on EXHIBIT 17.

S. Three Year Extension of ET Contracts

The Personnel Committee recommends the extension of and/or entry into new employment contracts for all four executive team members (David P. Krem, Reed D. Lindley, Jeffrey R. Sparagana and Linda S. Adams) for a term of three years, with all such extensions and/or contracts ending June 30, 2013 with all other terms and conditions of employment to remain the same. Further, the Board directs the solicitor to prepare all required documentation in accordance with applicable law so as to memorialize the terms set forth through this motion for signature by the Board President.

T. ADOPTION OF BUDGET – 2009-2010 – Mrs. Adams – EXHIBIT 18

1. Presentation of Budget
2. Adoption of Budget Resolution

UNFINISHED BUSINESS
None

NEW BUSINESS
None

INFORMATION

1. Conference Report – Dr. Lindley
2. Website Report – Mr. Armato
3. Monthly Meeting Schedule, July 2009 – Mrs. Adams

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT