POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
DECEMBER 17, 2009 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

None

SPECIAL REPORTS

1. Act 93 Board Report: Supervisor of Secondary Special Education – Mrs. Cohen
2. Act 93 Board Report: Assistant Business Manager – Mrs. O'Donnell

PRESENTATIONS

None

COMMUNICATIONS

None

APPROVAL OF MINUTES

1. Approval of the minutes of the Reorganization Meeting held on December 3, 2009.

LIST OF BILLS – Mrs. Zahora

TREASURER'S REPORT

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to C are consent topics.
Items D and E are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/terminations:

a. Professional

(1) Margaret Munz, Teacher, Pottstown High School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since September 1, 1973.

(2) Joan Smith, Teacher, Rupert Elementary School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since September 6, 1977.

(3) Donna Carpenter, Cosmetology Teacher, Pottstown High School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since September 4, 1978.

b. Classified

(1) Alfred Jacoby, Custodian, Pottstown High School, resignation for purposes of retirement effective July 5, 2010, employed since July 29, 1986.

(2) Mary Mahr, Part-time Nurse at Rupert Elementary School, resignation for purposes of retirement effective November 19, 2009, employed since April 1, 2004.

(3) Carol Bender, Substitute Housekeeper, resignation from this position only, effective November 4, 2009, employed in this position since October 19, 2009. Employee will retain other position of Substitute Food Service Worker with Pottstown School District.

(4) Frank Dorkoskie, Custodian, Barth Elementary School, resignation for purposes of retirement effective February 8, 2010, employed since January 1, 1994.

(5) Vanessa Saylor, Grant Writer, Administration Building, termination due to exhaustion of grant funds which supported position, effective December, 31, 2009.

2. Leaves

The Superintendent recommends the Board approve the following leaves of absence:

a. Professional

(1) Stephanie Blanchard, Teacher, Pottstown Middle School, request for childrearing leave of absence, effective at the start of second semester through the end of the 2009-2010 school year.

b. Classified

(1) Holly Lee, Social Worker, Administration Annex, request for leave of absence covered by the Family and Medical Leave Act, effective April 12, 2010 through approximately June 7, 2010.

(2) Mary McMahon, Classroom Assistant at Franklin Elementary School, request for leave of absence covered by the Family and Medical Leave Act, effective November 25, 2009 through TBD.

(3) Melissa Schubert, Teacher, Pottstown High School, request for sabbatical for health restoration purposes, effective January 21, 2010 through the end of 2009-2010 school year.

(4) Alison Detweiler, School Psychologist at Edgewood Elementary School, request for leave of absence covered by the Family and Medical Leave Act, effective February 22, 2010 through TBD.

(5) Cynthia Edmunds, Classroom Assistant at Franklin Elementary School, request for leave of absence covered by the Family and Medical Leave Act, effective December 14, 2009 through TBD.

3. Changes in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

a. Substitute Teacher

(1) Alexandria Samsel, from Special Substitute Teacher to Per Diem Substitute Teacher, effective December 7, 2009, in accordance with Board Policy 3920.

b. Classified

(1) Annette Lacey, in addition to her current position as part-time Housekeeper and Substitute Lunch Aide, will also assume the role of Substitute Breakfast Aide, $12.63/hour, effective December 3, 2009.

(2) Thomas Keene, Substitute Housekeeper to Housekeeper, Edgewood Elementary School, 25 hours per week, $11.92/hour, effective December 14, 2009, replaces Kim Retner.

(3) Dalton Wieder, Substitute Housekeeper to Housekeeper, Edgewood Elementary School, 25 hours per week, $11.92/hour, effective December 14, 2009, replaces Jason Walker.

(4) Sarah Detar, in addition to her current position as per-diem substitute teacher, will also assume the role of Intervention Assistant, Rupert Elementary School, 18 hours per week, $13.65/hour, effective January 6, 2010.

(5) Patricia Klein, part-time Kindergarten Assistant to Intervention Assistant, Edgewood Elementary School, 18 hours per week, $13.65/hour, effective December 7, 2009.

(6) Erin Williams, in addition to her current position as per-diem substitute teacher, will also assume the role of Intervention Assistant, Barth Elementary School, 18 hours per week, $13.65/hour, effective January 6, 2010.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Substitute Teachers

(1) Diane McKeon, Per-Diem Substitute Teacher, effective December 7, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective December 7, 2009.

(2) Geralyn Eisenhart, Per-Diem Substitute Teacher, effective January 11, 2010 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective January 11, 2010.

(3) Laurie Fennimore, Long-term Substitute Teacher, Pottstown High School, effective date TBD through the remainder of the 2009-2010 school year, $194/day. Coverage for Aileen Hower.

b. Classified

(1) Raymond Cimino, Substitute Custodian/Housekeeper, $11.92/hr, effective January 4, 2010.

c. Additions/Changes to the Co-curricular List for 09-10

HS	Assistant Boys Basketball Coach	Jason Felton	Level 2	$3772.00
HS	Strength and Conditioning Coach (replacing Todd Williams)	Michael Spishock	Level 1	$628.50
HS	Assistant Softball Coach	Rebecca Daniels	Level 1	$2316.00
HS	Head Baseball Coach	Terry Bechtel	Level 2	$4041.00

d. Additions to the Pottstown Elementary Schools-After School Tutoring Program List

All salaries paid through the 21st Century Community Learning Center Grant

First Name	Last Name	Position	Building	Rate
Nicola	Pascal	Tutor/21st Century	Edgewood	$29/hr.
Laura Lee	Kunka	Substitute Tutor/21st Century	ALL	$29/hr.

e. Additions to the Pottstown Middle School-After School Tutoring Program List

All salaries paid through the 21st Century Community Learning Center Grant

First Name	Last Name	Position	Building	Rate
Robin	Romero	Teacher/21st Century	Pottstown Middle School	$29/hr.
Dee	Pettine	Teacher/21st Century	Pottstown Middle School	$29/hr.
Regina	Collins	Teacher/21st Century	Pottstown Middle School	$29/hr.
Stephanie	George	Teacher/21st Century	Pottstown Middle School	$29/hr.
Connie	March	Classroom Assistant/21st Centur	Pottstown Middle School	$13.19/hr.
Kelly	Ortlip	Office Assistant/21st Century	Pottstown Middle School	$13.19/hr.

f. Correction of Dates: Homebound Instruction

(1) Jennifer Mitchell-Winterbottom Pottstown Middle School, effective for the 2009-2010 school year, assignment not to exceed 5 hours per week.

g. Additions to the 2009-2010 Game Worker List, $10/hour

(1) Michael Anthony
(2) Laura Christie
(3) Justine Donnelly
(4) Elaine Ellison
(5) Allen McBee
(6) Gary Mock
(7) David Pihanich
(8) Jennifer Wiand

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Support Staff

Name	Building	Amount
Pauline Herrett	Pottstown Middle School	$1060.00
Mindy Macrone-Wojton	Administrative Annex	$129.00

6. Employee Disciplinary Action

The Superintendent recommends the Board approve the following employee disciplinary action:

a. Pottstown Middle School employee, one (1) day unpaid suspension, effective December 4, 2009.

B. FIELD TRIP – Dr. Lindley

The Superintendent recommends the Board approve the following field trip:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
15 High School	DECA State Competition	Hershey, PA	2/17/10 – 2/19/10	$65.00/ea. registration	Approx. Cost: $300.00 sub $3523.98 hotel $778.00 bus $4601.98 Total	Mr. Kevin Pascal & Mrs. Danielle McCoy

C. TAX COLLECTION LOCK BOX AGREEMENT – Mrs. Adams – EXHIBIT 1

The Superintendent recommends the Board extend a contract with Harleysville National Bank, Pottstown, Pennsylvania, for the Tax Collection Lock Box program until March 31, 2010, as presented in Exhibit 1.

NON-CONSENT

D. RESOLUTION DIRECTING MONTGOMERY COUNTY TAX CLAIM BUREAU NOT TO COLLECT DELINQUENT REAL ESTATE TAXES ON BEHALF OF THE POTTSTOWN SCHOOL DISTRICT – Mrs. Adams – EXHIBIT 2

The Superintendent recommends the Board approve a Resolution directing the Montgomery County Tax Claim Bureau not to collect delinquent real estate taxes on behalf of the Pottstown School District, as listed on Exhibit 2.

E. MOTION TO HIRE LDA ARCHITECTS – Mr. Hylton – EXHIBIT 3

The Neighborhood Schools Committee unanimously recommends that the Pottstown School Board contract with Landmark Design Associates of Pittsburgh, as per their letter to Tom Hylton dated December 14, 2009, to tour our five elementary schools with Barry Angstadt and provide a written summary of the condition of each building, at a total cost not to exceed $3,000 to be completed before our next board meeting on January 7, 2010, as listed on Exhibit 3.

HEARING FROM PATRONS OF THE SCHOOLS

UNFINISHED BUSINESS

None

NEW BUSINESS

None

INFORMATION

1. Website Report – Ms. Schade
2. Parent Conference Summary – Mr. Krem
3. Technology Update: October/November 2009 – Mrs. Wolfe
4. Act 1 Homestead/Farmstead Mailing – Mrs. Adams
5. Monthly Meeting Schedule: January 2010 – Mrs. Adams
6. Pottstown Demographics: December 2009 – Mr. Krem
7. Policy 113.2: Behavior Support – Ms. Bateson
8. Policy 5900: Interscholastic Athletics and Co-Curricular Activities for Pottstown High School and Pottstown Middle School – Dr. Lindley
9. Policy 5910: Co-Curricular Awards and Recognition for Co-Curricular Participation – Dr. Lindley

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT