POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
JANUARY 21, 2010 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

1. Pottstown Middle School Writing Awards – Mrs. Cooper

EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION

REPORTS

None

PRESENTATIONS

None

COMMUNICATIONS

None

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular meeting held on December 17, 2009.
2. Approval of the minutes of the Committee of the Whole meeting held on January 7, 2010.

LIST OF BILLS – Mrs. Zahora

TREASURER'S REPORT – Mrs. Zahora

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to E are consent topics.
Items F to I are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/terminations:

a. Professional

(1) Shirley Ziegler, Teacher, Lincoln Elementary School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since September 2, 1975.

(2) Carolyn Herrlinger, Teacher, Edgewood Elementary School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since September 5, 1978.

(3) Kathleen Marchek, Teacher, Edgewood Elementary School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since February 8, 1978.

(4) Thomas Daniels, Teacher, Edgewood Elementary School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since September 1, 1975.

(5) Denice DeAntonio, Teacher, Pottstown High School, termination due to medical need of employee effective January 4, 2010, employed since August 28, 2000.

(6) Frances Emrick, Teacher, Franklin Elementary School, resignation for purposes of retirement effective last day of 2009-2010 school year, employed since October 1, 1986.

b. Classified

(1) Karen Kozak, Food Service Secretary, Pottstown High School, resignation for purposes of retirement effective July 15, 2010, employed since April 27, 1981.

(2) Barbara Sundstrom, part-time Cafeteria Worker, Pottstown High School, resignation for purposes of retirement effective June 17, 2010, employed since December 21, 1989.

(3) Geraldine Battle, part-time Food Service Worker, Pottstown Middle School, resignation for purposes of retirement effective January 4, 2010, employed since January 12, 2000.

(4) Donald Dorkoskie, Master Maintenance Mechanic, Administration Building, resignation for purposes of retirement effective July 28, 2010, employed since March 27, 1978.

2. Leaves

The Superintendent recommends the Board approve the following leaves of absence:

a. Professional

(1) Robin Wagar, Teacher, Edgewood Elementary School, request for medical leave of absence effective November 20, 2009 through approximately January 4, 2010.

(2) Lorraine Donnelly, Guidance Counselor, Lincoln Elementary School, request for medical leave of absence covered by the Family and Medical Leave Act, effective February 3, 2010 through TBD.

(3) Suzanne Doyle, Classroom Assistant, Pottstown High School, request for medical leave of absence covered by the Family and Medical Leave Act, effective January 4, 2010 for approximately 15 days.

b. Classified

(1) Kelly Chicarelli, Classroom Assistant, Edgewood Elementary School, request for medical leave of absence covered by the Family and Medical Leave Act, effective January 28, 2010 for approximately 4 weeks.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

a. Substitute Teachers

(1) David Woodley from Per Diem Substitute Teacher to Long-term Substitute Teacher, Pottstown High School, effective January 19, 2010 through the remainder of the 2009-2010 school year, $194/day, coverage for Melissa Schubert.

(2) David Roberts from Per Diem Substitute Teacher to Extended Per Diem Substitute Teacher, Pottstown Middle School, effective February 23, 2010 through the remainder of the 2009-2010 school year, $115/day, coverage for Julie Voelker.

(3) Melinda Wurtz, from Long-term Substitute Teacher to Extended Per Diem Substitute Teacher, Edgewood Elementary School, effective January 13, 2010 through approximately April 11, 2010, $115/day, coverage for Marie Anders.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Lisa Cassidy Lawler, Health Care Occupations Teacher, initial assignment to be Pottstown High School, effective date TBD, Bach, step A, $43,335, replaces Denice DeAntonio.

b. Substitute Teachers

(1) Darryl Williams, Extended Per-Diem Substitute Teacher, effective January 4, 2010, $115/day, partial coverage for Amy Piskai. He will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective January 4, 2010.

(2) Maria Carroll, Per-Diem Substitute Teacher, effective December 15, 2009 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective December 15, 2009.

(3) Tricia Fisher, Per-Diem Substitute Teacher, effective January 4, 2010 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective January 4, 2010.

(4) Pamela Warburton, Extended Per-Diem Substitute Teacher, effective January 19, 2010, $115/day, partial coverage for Amy Piskai and Alison Detweiler.

(5) Angela Spinozzi, Extended Per-Diem Substitute Teacher, effective January 19, 2010, $115/day, partial coverage for Amy Piskai and Alison Detweiler.

c. Classified

(1) Peri Furlong, Substitute Proctor/Playground Aide, compensation per support staff guidelines, effective December 22, 2009.

(2) Kelly DeBlase, Substitute Secretary, $15.07/hour, Substitute Breakfast Aide, $12.63/hour, Substitute Playground Aide, compensation per support staff guidelines, effective December 21, 2009.

d. Additions/Changes to the Co-curricular List for 09-10

HS	Assistant Football Coach	Todd Endy	Level 3	$5059.00
HS	Culinary/Banquet Manager	Mary Jo Kuhwald	Level 1	$1478.00

e. Intervention Assistant, EAP Funded, maximum 18 hours/week:

Name	position	location	rate
Tricia Fisher	Intervention Assistant	Barth	$13.65/hr

f. Security Proctor funded by Safe and Drug Free Schools Grant, maximum $2000, hours assigned by Middle School Administration:

Name	position	location	rate
Perry Augustine	Security Proctor	Pottstown Middle School	$29/hr

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Act 93 Staff

Name	Building	Amount
Lisa Schade	Administration Building	$4680.00

b. Support Staff

Name	Building	Amount
Mary Davidheiser	Administration Building	$270.00
Stacy Foster	Edgewood Elementary	$270.00
Daniel Wilchek	Administration Building	$1110.00
Karen Dilliplane	Barth Elementary	$1260.00
Lisa Kirlin	Edgewood Elementary	$540.00

c. Professional Staff

FIRST NAME	LAST NAME	SCHOOL	12/31/09 deadline
Perry	Augustine	Pottstown Middle School	2,592.00
Andrea	Barlow	Pottstown Middle School	2448
Jill	Bolonski	Lincoln Elementary School	310.00
Rebecca	Carey	Pottstown Middle School	2220
Paul	Castanzo	Pottstown High School	339.00
Brenda	DiDonato	Rupert Elementary School	1920
Justine	Donnelly	PHS	1,275.00
Kelly	Eroh	Edgewood Elementary School	1,296.00
Allen	Ferster	Rupert Elementary School	2,592.00
Anne	Frederick	Franklin Elementary School	1,710.00
Lori	Freese	Franklin Elementary School	940.00
Benjamin	Hayes	Pottstown Middle School	1,260.00
Karen	Lawler	Franklin Elementary School	940.00
Jared	Leimeister	Pottstown Middle School	2,592.00
Laura	Luzeski	Pottstown High School	1,880.00
Jolie	Martinez	Pottstown High School	2,592.00
Bridget	McGuigan	Pottstown High School	1,110.00
Jennifer	Milkovits	Pottstown Middle School	3,000.00
Ryan	Oxenford	Pottstown Middle School	1,575.00
Kevin	Pascal	Pottstown High School	1,719.00
Ryan	Regensburg	Pottstown Middle School	1,296.00
Dina	Rice	Pottstown Middle School	1,260.00
Jill	Rinewalt	Barth Elementary School	2,448.00
Aileen	Rohe	Edgewood Elementary School	2,560.00
Laura	Schneck	Barth Elementary School	1,880.00
Darla	Stout	Edgewood Elementary School	1,237.50
Shannon	Wagner	Rupert Elementary School	1,071.00
Stanley	Walerski	Pottstown Middle School	2,592.00
Meghan	Walsh	Edgewood Elementary School	1,110.00
Jennifer	Wiand	Pottstown High School	2,592.00
Rebecca	Wyatt	Rupert Elementary School	1,614.00

B. PROFESSIONAL LEAVES – Dr. Lindley

The Superintendent recommends the Board approve the following professional leaves:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Barth Lincoln	Robert Pat Mandy Denise Lori	Giering DeWald Wampole Leschak Hoch	PAFPC Improving Schools Conference	Pittsburgh, PA	1/31/10 – 2/3/10	2 registrations & 2 rooms paid by PDE Other expenses approx. $2165.00 paid by Title I Grant
Barth Admin	Robert Julie Karen	Giering Schumacher Shaner	Federal Programs Conference	Hershey, PA	3/21/10 – 3/24/10	Expenses approx.- $2350.00 paid by Title I Grant
Sr. High	Mary Jo	Kuhwald	Vital/Teacher Education Pre-Induction Workshop; induction requirement for Temple University.	Immaculata, PA	1/11/10 – 1/15/10	$500.00 sub cost paid from Tech Prep grant.

C. FIELD TRIP – Dr. Lindley

The Superintendent recommends the Board approve the following field trip:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
50 Env. Science Club	Camping Trip @ Blue Rocks Campground	Lenhartsville, PA (Appalachian Trail)	5/6/10 – 5/7/ 10	$45.00/each	$1000.00	Kevin Downes, Ryan Regansberg, Kathy Eagle, Layla Smith, Vanessa Barnaik

D. CONTRACTS

The Superintendent recommends the Board approve the following contracts:

1. Annual maintenance contract for the Middle School temperature control system with Advanced Power Control, Inc., as provided in Exhibit 1 – Mrs. Adams.

2. Virtual Learning Network contract for blended learning services with VLN Partners, LLC, as listed in Exhibit 2 – Dr. Lindley

3. Memorandum of Understanding with Montgomery County Intermediate Unit and PEAK, as listed on Exhibit 3 – Mrs. Adams.

4. Thomas Zeigler, P.E., Inc, engineering services for wooden light poles, as listed in Exhibit 4.

NON-CONSENT

F. MCIU 2010-2011 PROPOSED OPERATING BUDGET – Mrs. Adams

The Superintendent recommends the Board approve the MCIU 2010-2011 Operating Budget for the 2010-2011 school year:

General Administration	=	$1,000,381
Curriculum and Staff Development	=	$2,702,323
Legislative	=	$ 277,892
IMS	=	$4,817,732
Total	=	$8,798,328

Pottstown School District's contribution to the Montgomery County Intermediate Unit for the 2010-2011 fiscal year shall be as follows:

Curriculum and Staff Development	=	$ 986
State and Federal Legislative Services	=	$ 3,131
Instructional Materials Services	=	$ 18,236
Total	=	$ 22,353

This would be an increase in the Pottstown School District's contribution over the amount contributed for the 2009-2010 school year of $221.

G. RESOLUTION – Mr. Wausnock – EXHIBIT 5

The Finance Committee recommends the Board approve the Resolution for the 2010-11 budget to remain at or below the Act 1 index, as listed in Exhibit 5.

HEARINGS FROM THE PARTONS (limited to Item G only)

The Finance Committee recommends the Board approve the Resolution for the 2010-2011 budget to remain at or below the Act 1 index.

H. DISTRICT COST PLAN CONTRACT AGREEMENT – Mrs. Adams – EXHIBIT 6

The Superintendent recommends the Board approve a district cost plan contract agreement with Montgomery County Intermediate Unit for the 2010-2011 school year, as indicated on Exhibit 6.

HEARINGS FROM THE PARTONS (limited to Item H only)

The Superintendent recommends the Board approve a district cost plan contract agreement with Montgomery County Intermediate Unit for the 2010-2011 school year.

I. PROFESSIONAL LEAVE – Dr. Lindley

The Superintendent recommends the Board approve the following professional leave:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Each School	8 psychologists/ guidance Counselors		PASAP Conference (Student Assistance Program)	State College, PA	3/7/10 – 3/9/10	Approx. $5,600.00 cost paid from the Safe & Drug Free School grant. If 8 people register by 2/1/10 there is a $240 savings.

HEARINGS FROM THE PARTONS (limited to Item I only)

The Superintendent recommends the Board approve the professional leave to the PASAP Conference, as listed in Item I.

J. NEIGHBORHOOD SCHOOLS COMMITTEE RECOMMENDATION – Mr. Hylton – EXHIBIT 7 and EXHIBIT 7A

The Neighborhood Schools Committee recommends the district seek requests for proposals from architects to provide the services necessary for specifying and bidding replacement windows at all existing and historic window openings at the Edgewood and Rupert Elementary Schools, as listed in Exhibit 7 and Exhibit 7A. The district desires replacement windows with high energy performance, low long-term maintenance characteristics, and ones which are architecturally compatible with the schools' original designs. At Rupert, windows are to be designed for the historic masonry openings. Requestors will be sought starting on Friday, Jan. 22, with a deadline for responses no later than 4 p.m. Tuesday, Feb. 2.

HEARINGS FROM THE PARTONS (limited to Item J only)

The Neighborhood Schools Committee recommends the district seek requests for proposals from architects to provide the services necessary for specifying and bidding replacement windows at all existing and historic window openings at the Edgewood and Rupert Elementary Schools.

UNFINISHED BUSINESS

1. PCTV Televising Board Meetings – Mrs. Pargeon
2. Policy 113.2: Behavior Support, 2nd Reading – Ms. Bateson – EXHIBIT 8
3. Policy 5900: Interscholastic Athletics and Co-Curricular Activities for Pottstown High School and Pottstown Middle School, 2nd Reading – Dr. Lindley – EXHIBIT 9
4. Policy 5910: Co-Curricular Awards and Recognition for Co-Curricular Participation, 2nd Reading – Dr. Lindley – EXHIBIT 10

NEW BUSINESS

None

INFORMATION

1. Monthly Meeting Schedule: February 2010 – Mrs. Adams
2. Website Report: December 2009 – Ms. Schade
3. Technology Update: December 2009 – Mrs. Wolfe
4. Donation to Cafeteria for Dairy Industry – Mrs. Adams
5. Conference Report – Dr. Lindley
6. PEAK Update – Mrs. Rieck
7. Policy 006: Meetings – Mrs. Adams
8. PSBA Code of Conduct – Mrs. Pargeon
9. Effective School Governance – Mrs. Pargeon

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT